

UPPER CLATFORD PARISH COUNCIL
 MINUTES OF THE MEETING
 HELD ON WEDNESDAY 11TH OCTOBER 2023
 AT 7.30 PM IN
 THE KING EDWARD VII MEMORIAL HALL (COMMITTEE ROOM)

Draft until approved

Councillors	Clerk	TVBC + County Councillors	Others
Cllrs P Heslop (Chairman) R Hydes R Hawkins C Williams C Eyre R Bennett N Freemantle	E Attwood	M Flood D Drew	10

1.	Apologies for Absence: Borough Councillor Hasselmann Cllr Hawkins
2.	To receive and accept declarations of interest: None reported
3.	<p>Public Participation: The Chairman allowed members of the public to speak about any items on the agenda.</p> <ul style="list-style-type: none"> • Parishioner from Valley Mead - Parish Council tree overhanging her property, tree lifting patio, disappearance of shingle pathway which causes a muddy mess in the winter and the offer to buy some PC owned land. • Parishioner seeking update on the Peter Symonds route as he has made no progress with Stagecoach who said it was a commercial decision. <i>(See discussions with Cllr Drew)</i> • A planning applicant offering to answer questions about his proposed development at Curry Cottages. • A parishioner asked what action the Parish Council intended to take if no new tenants were found for the Crook & Shears, and he offered his advice saying the PC may wish to consider a professional report to generate income. <i>Cllrs reported that Stonegate was currently looking for new tenants.</i> •
4.	<p>Borough Councillors Report – Councillor Flood reported on the following:</p> <ul style="list-style-type: none"> • Thrive and community workshops will be held on 1st November & 5th December. • Resilience Forum on 28th October • Energy Efficiency grants are available
5.	<p>County Councillors Report- See Appendix A</p> <ul style="list-style-type: none"> • Cllr Drew reported that he had sent video clips of the Peter Symonds bus route through the village to Highways. He also contacted the bus officer at HCC, but the bus route is a commercial route. He has also written to the local MP Kit Malthouse. • Cllr Hydes reported he had arranged a meeting with HCC and the Operational Manager at Stagecoach on the evening of the 18th of October and invited Cllr Drew to the meeting. • Cllr Bennett expressed his thanks to Hampshire Countryside Services for the grant funding to refurbish the footpath at Bury Ring • Concern was also expressed to Cllr Drew by Cllrs that the verge along Watery Lane requires some more cutting back. • Cllr Eyre expressed thanks for the grant to All Saints PCC for heating and lighting project.

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6.	<p>To approve the minutes from the Parish Council Meeting held on 13th September 2023 Minutes were circulated prior to the meeting.</p> <p>Resolved: That the minutes of the Council meeting of the Parish Council held on the 13th of September be confirmed and signed as a true record.</p>
7.	<p>To receive the Clerk's progress report since the last meeting held on 13th September 2023.</p> <ul style="list-style-type: none"> • Swing seat has arrived. • Police & Fire have acknowledged notification of bonfire night. See item 19. • Insurance company have sent criteria to remain insured for the bonfire on the Village Green which we currently do not meet. • E mail logins have been issued (New domain & .gov e mail addresses) • Quotes received for tree work (circulated) • Training event attended by four councillors cost £80.00 per councillor split with GCPC. • Cllrs Eyre & Bennett application for online banking completed. • Crook & Shears confirmed as community asset with TVBC. • Grant application for UCYFC signed. • Still chasing Solicitor who is chasing tenant for contract at Chalk Pit to be signed. • Materials for Bury Ring ordered
8.	<p>Planning - Review of decisions, applications, and responses</p> <p>8.1 23/02318/FULLN Curry Cottages – Parish Councillors discussed the application .It was resolved to object to the application. Reasons discussed were.</p> <ul style="list-style-type: none"> • Rural settlement • Lack of economic benefits • Loss of dwelling (two dwellings becoming one.) • Concern over loss of agricultural land and reduction of open countryside. • Could set a precedent. <p>8.2 23/02510VARN Floodlights Farleigh School – Resolved: no objection by Parish Councillors.</p> <p>8.3 23/02543/FULLN 4 The Green Upper Clatford - Resolved: no objection by Parish Councillors.</p> <p><u>Update on previous decisions.</u></p> <ul style="list-style-type: none"> • Twyneham House Permission granted. • TV265 Orchard Farm – ongoing with National Highways • 23/01470/FULLN Meadow View - ongoing
9	<p>9.1 Finance - To receive and approve the Financial Statement 1st September 2023 – 30th September 2023. The Clerk had circulated financial statements prior to the meeting. Comment was made by Cllr Eyre about the earmarked funds for the water monitoring. These funds may be redirected to pay other associated items as the water monitoring equipment has been provided free of charge.</p>

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	<p>Bank Reconciliation Business Account £79,467.16 Treasurers Account £2,409.31</p> <p>Resolved: That the financial statements between 1st September – 30th September was approved and signed by the Chairman.</p> <p>9.2 Payments for approval</p> <p>September</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">PV43</td> <td style="width: 80%;">Chase (Chairmans allowance)</td> <td style="width: 10%; text-align: right;">£184.78</td> </tr> <tr> <td>PV44</td> <td>Hugo Fox Website</td> <td style="text-align: right;">£132.00</td> </tr> <tr> <td>PV45</td> <td>TVBC - Contract A UCYFC</td> <td style="text-align: right;">£3,542.33</td> </tr> <tr> <td>PV46</td> <td>Cloud Next E mail addresses</td> <td style="text-align: right;">£59.98</td> </tr> <tr> <td>PV47</td> <td>Cloud Next Domain 2 Years</td> <td style="text-align: right;">£132.00</td> </tr> <tr> <td>PV48</td> <td>SSE</td> <td style="text-align: right;">£23.40</td> </tr> <tr> <td>PV49</td> <td>Asda - Stationary Communicorp (from Chairmans allowance)</td> <td style="text-align: right; vertical-align: bottom;">£13.60 £125.46</td> </tr> <tr> <td colspan="3">October</td> </tr> <tr> <td>PV51</td> <td>British Gas</td> <td style="text-align: right;">£21.70</td> </tr> <tr> <td>PV52</td> <td>TVBC- Bonfire Clearance</td> <td style="text-align: right;">£83.40</td> </tr> <tr> <td>PV53</td> <td>Business Stream</td> <td style="text-align: right;">£26.42</td> </tr> <tr> <td>PV54</td> <td>Wicksteed - Swing Seat</td> <td style="text-align: right;">£179.03</td> </tr> <tr> <td>PV55</td> <td>Clerks Salary</td> <td style="text-align: right;">£619.93</td> </tr> <tr> <td>PV56</td> <td>Clerks Tax</td> <td style="text-align: right;">£8.40</td> </tr> <tr> <td>PV57</td> <td>HALC - Cllrs Course</td> <td style="text-align: right;">£320.00</td> </tr> </table> <p>Resolved: Payments for September & October 2023 were approved.</p> <p>9.3 Approval to Invest reserves in short term fix deposit. Resolved to invest £35,000 from the business account for six months in a fix term deposit to earn a higher rate of interest.</p> <p>9.4 Approval purchase new printer. Resolved £200 approved to buy a new office tank printer.</p> <p>9.5 Insurance Declaration Cllrs confirmed they met the terms & conditions of the insurance policy.</p> <p>9.6 Budget 24/25 Councillors have been asked to highlight projects that require funding to be included in the budget. The Clerk recommended more funds to be allocated to trees expenditure.</p>	PV43	Chase (Chairmans allowance)	£184.78	PV44	Hugo Fox Website	£132.00	PV45	TVBC - Contract A UCYFC	£3,542.33	PV46	Cloud Next E mail addresses	£59.98	PV47	Cloud Next Domain 2 Years	£132.00	PV48	SSE	£23.40	PV49	Asda - Stationary Communicorp (from Chairmans allowance)	£13.60 £125.46	October			PV51	British Gas	£21.70	PV52	TVBC- Bonfire Clearance	£83.40	PV53	Business Stream	£26.42	PV54	Wicksteed - Swing Seat	£179.03	PV55	Clerks Salary	£619.93	PV56	Clerks Tax	£8.40	PV57	HALC - Cllrs Course	£320.00
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10	<p>Playing Fields - To report the Monthly Monitoring of the Play Park Equipment</p> <p>10.1 Coronation Field (Anna Valley Playing Field) Cllr Williams reported that she had carried out an inspection of the equipment and there was nothing to report. The swing seat had arrived and will be installed.</p> <p>10.2 Bawksbury Bridge Playing Field Cllr Williams reported that the sign by the river was still not up. Cllr Bennett will obtain the sign and arrange it to be restored. Nothing more to report.</p>																																													

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11	<p>11 Policies for Approval</p> <p>11.1 Approval of Planning Committee Terms & Conditions - Deferred until next meeting. Cllrs are asked to consider.</p> <p>11.2 Approval of Tree Policy – Proposed: Cllr Bennett Seconded: Cllr Eyre All members agreed . Resolved; Councillors adopted the tree policy.</p>
12	<p>Trees and Open Space.</p> <p>12.1 Tree Survey work – Cllrs discussed the document and decided they would action with the most urgent in the first instance and public safety was to take precedence.</p> <p>12.2 Trees overhanging property at Valley Mead. Resolved: Councillors accepted J Kings quote of £60 plus VAT.</p> <p>12.3 Tree work at Bury Hill Close Resolved: This will be reviewed alongside the trees at the Chalk Pit so work can be allocated together.</p> <p>12.4 Brookway Parking area. Resolved: The contract will be awarded to Jon King £180.00 plus VAT</p> <p>12.5 Trees Village Green Red Rice Road Resolved: To accept One Two Tree quote at £5100 plus VAT which will include a traffic management system and cobra bracing kit for T6. Cllr Bennett will complete the paperwork for the planning application as these trees have TPO'S on.</p>
13	<p>Footpaths Highways Pillhill Brook & Bins</p> <p>13.1 HCC Plan Watery Lane – Cllr Hydes had spoken with HCC Highways had reviewed and agreed the improvement works will take place within six months. Highways confirmed that the verge trimming had been left as they do not want to improve sight lines as this encourages vehicles to go faster. Cllr Hydes expressed concern for pedestrians having no refuge and that Highways need to consider removing trees close to the road.</p> <p>13.2 Peter Symonds bus – This is covered in item 5.</p> <p>13.3 Speed Indicator Device batteries – Resolved: The clerk will order two new batteries as it was reported the spare batteries do not stay charged for very long. Opportunity to use solar energy will be investigated.</p> <p>13.4 Taskers Plinth – The Clerk will add to the budget. The hedge needs some maintenance which the conservation group will carry out. Cllr Eyre will investigate an advertisement from a Parishioner to undertake some pointing of the brickwork.</p> <p>13.5 Hedgehog Highway Project; Resolved 50 doorways can be purchased at £150 under section 137 if enough interest is shown by residents to purchase.</p>
14	<p>Pavilion & Sports Field</p> <p>14.1 Service Agreement - Resolved: The service agreement has been approved to present to UCYFC. A minor amendment was made to increase the highest amount that can be requested in maintenance and invoices by the CPI annually.</p> <p>14.2 Skip for rubbish- Defer as Cllr Hawkins not present.</p>
15	<p>External Committees and Event</p> <p>15.1 Councillor Training by HALC – Four Cllrs attended training at a local event costing £80.</p> <p>15.2 Test Valley Resilience Forum 28th Oct Cllr Hydes will attend.</p>
16	<p>Correspondence and E mails (circulated)</p> <p>16.1 Parishioner Brookway – It was not thought that the beech tree represented a safety issue but it will be revisited.</p> <p>16.2 Parishioner at Valley Mead - The request to purchase open space river frontage land by the parishioner was refused by the Parish Council. The PC do not sell land and did not want to set a precedence. Roots lifting patio – PC deem nothing can be done about this.</p> <p>Footpath of Romsey red stone has disappeared since handover from the builders in the 1980's . Parishioners ask for this to be reinstated. A site visit will be arranged to view the area.</p> <p>16.3 King's Somborne Neighbourhood Plan 3rd Nov.</p>

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	16.4 Waterloo Terrace – Numerous emails about a Parishioner moving a fence encroaching onto open space land. The Clerk confirmed that the Parishioner purchased the land from Aster. 16.5 The Village Hall was double booked; therefore the Parish Council will decline to pay hall fees for October as the PC held the meeting in the committee room. The Clerk will inform the Village Hall trustees. All other correspondence has been circulated.
17	Chalk Pit rental update - The Solicitor is waiting to hear from the tenant's solicitor for a copy of the revised lease.
18	Parish Projects – No updates.
19	Bonfire: The Clerk has notified the relevant authorities Fire Brigade and Police but unfortunately the INSURANCE underwriters will NOT DEVIATE from the conditions and endorsements of the policy. The bonfire is not 75 metres away from any premises/houses; therefore the Parish Council and its land is NOT insured for a bonfire on the Village Green. The Clerk has been in touch and ask the insurance company to reconsider as this is a village tradition and advised them that they have previously insured the event. Post Meeting This request has been refused by the insurance company and the Parish Council have been advised that any damage to local properties lies with the persons who take part in this event. Other insurance companies required a greater distance between the bonfire and properties. Councillors agreed they cannot proceed without insurance. There was no other central place suitable for a bonfire within the village. Notices will be placed on the noticeboards/website/village facebook and the Village Green to state no bonfire can be built.
20	Crook & Shears – Stonegate have advised they are trying to find a new tenant. If the brewery has no success finding a tenant then further discussions will take place
21	Any items for next month's meeting. <ul style="list-style-type: none"> • Co-option of new Councillors
22	The next Parish Council meeting is to be held on Wednesday 8th November 2023.

Appendix A County Councillor Drew's report:

Hampshire County Council marks National Inclusion Week with a call to local employers to take action.

During National Inclusion Week (25 September – 1 October), the County Council is supporting two key events as part of its work with employers and colleges to help SEND young people into the workforce.

The first event saw the County Council inviting local hospitality and catering businesses to discover the benefits of employing young people with special educational needs and disabilities.

The event will include case studies from employers in the sector, explaining how employing young people with SEND has helped their businesses. Employers will also have the opportunity to hear about the support that colleges and education providers can give to businesses to ensure the right young person is placed in the right job.

The County Council is also delighted to be taking part in the opening of a brand new £4.9 million SEND Independence Hub at Brockenhurst college. The building contains 14 new classrooms, social space, staff space, meeting rooms, a medical room, a hygiene room, and a sensory room, among other facilities.

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<https://www.hants.gov.uk/News/250923NationalInclusionWeek>

Andover special school celebrates completion of building project.

The Mark Way School in Andover has celebrated the completion of major building works which have created 20 additional school places for children with special educational needs and disabilities (SEND)

The Mark Way School caters for young people aged 11-16 with Moderate Learning Difficulties. A significant expansion of the school was completed in May 2023 and has enabled the school to increase its capacity by up to 20 additional places, from 82 to 102 pupils. The project has created two new classrooms, two new group rooms and an improved outdoor space for students, as well as extensive internal refurbishments to the existing school building.

On your feet Hampshire!

During Falls Prevention Week (18-22 September), Hampshire County Council is highlighting the more than 100 'Steady and Strong' classes taking place across the county each week, helping people aged 65+ maintain and improve their strength and balance, enabling them to stay independent and keep doing the things they love.

Steady and Strong classes are specially designed to build strength, reducing the risk of falls and fractures. The classes are a mix of seated and standing exercises, with chair support for those who need it. Costs are kept low to make all the sessions accessible to as many people as possible - and new members are always welcome.

<https://www.hants.gov.uk/News/20230918SteadyandStrong>

#BeeWell youth wellbeing programme to bring a hive of activity to 130 local secondary schools

Young people in over 130 secondary schools will be invited to have their say on the issues that matter to them most, as a pioneering youth-centred wellbeing programme gets underway in Hampshire, the Isle of Wight, Portsmouth, and Southampton

The programme in Hampshire, the Isle of Wight, Portsmouth, and Southampton will see annual surveys delivered in participating schools over the next three years from September 2023.

<https://www.hants.gov.uk/News/20230918beewell>

Hampshire to further increase monthly payments to local residents hosting Ukrainian families.

Hampshire County Council has today announced that it will be paying an extra £200 per month to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, until the end of March 2024. This takes the monthly payment to £700.

<https://www.hants.gov.uk/News/20230911Ukrainehostpayment>

County Council future spending plans take shape this autumn.

This autumn, Hampshire County Council will begin important financial planning for the future of local services, taking on board feedback from the county's residents on a variety of options that could help address a predicted shortfall in the council's budget of at least £132 million by April 2025

<https://www.hants.gov.uk/News/08092023FuturespendingplansSept2023>

Cllr David Drew
Test Valley Central Division, HCC