

**UPPER CLATFORD PARISH COUNCIL  
MINUTES FROM THE MEETING HELD ON WEDNESDAY 9<sup>th</sup> SEPTEMBER 2015  
7.30PM AT KING EDWARD VII MEMORIAL HALL, UPPER CLATFORD**

**Present:** Parish Councillors Mrs S Kennedy (Chairman), S Butler (Vice Chairman), Mrs C Williams, A Newell, Borough Councillor Mrs M Flood and County Councillor Andrew Gibson  
Clerk - Mr Charles Emmett  
Locum Clerk – Mr R A Wheadon (Minutes)

**Apologies:** Borough Councillor Stallard

<b>Item</b>	<b>Record of Business</b>	<b>Action</b>
<b>1</b>	<b>To receive and accept apologies</b> Apologies were received from Borough Councillor Stallard.	Note
<b>2</b>	<b>To Appoint New Parish Clerk</b> The Chairman said that she was pleased to announce the appointment of Mr Charles Emmett as the new Clerk to the Parish Council.	Note
<b>3</b>	<b>To receive and accept declarations of Interest</b> None declared.	Note
<b>4</b>	<b>Public Participation</b> None	
<b>5</b>	<b>To approve the minutes from the meeting held on Wednesday 8<sup>th</sup> July 2015</b> Minutes of the Parish Council Meeting held on the 8 <sup>th</sup> July 2015 had been circulated to all members prior to the meeting. Members agreed that the minutes were a true record of the meeting. The Chairman signed and dated the minutes to confirm acceptance.	Note
<b>6</b>	<b>County Councillor's Report</b> Cllr Andrew Gibson reported that he could provide a grant of up to £1000.00 from his devolved budget scheme. He would pride the Clerk with details for an application. Cllr Gibson reported that he had been asked to clarify if a footpath could be closed to the public. He had spoken to the HCC Rights of Way Officer who had confirmed that no bridleway or footpath could be closed to the public. Cllr Gibson also dealt with the comments regarding pot holes and uneven road surfaces. These need to be reported on the HCC Portal. The Chairman thanked Cllr Gibson for his report.	AG
<b>7</b>	<b>Recruitment of Additional Parish Council members</b> The Chairman stated that so far the publicity to attract additional members to the Parish Council had failed. The Clerk will investigate using more notice boards and other means of advertising the vacancies.	Clerk
<b>8</b>	<b>Planning – Planning Sub Committee to report on the following Planning Applications</b> (All comments submitted to TVBC can be viewed on the TVBC Planning Portal). a. <b>15/01501/FULLN – Land Adjacent to 27 and 28 Clatford Manor, Upper Clatford</b> (Erection of two 2 bedroom semi-	

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	<p>detached houses and installation of sewage treatment plant):  <b>Objection</b></p> <p>b. <b>15/01584/VARN – Andover Tennis Club</b> (Vary condition 3 of 08/02649/FULLN (Provision of indoor and outdoor tennis courts, clubhouse and changing facilities, floodlighting, fencing, sewage treatment plant, parking and cycle path) to amend approved plans, to modify ground levels to reduce removal of approximately 5500m<sup>3</sup> of 'spoil' from site and include alternative materials for the tennis hall and clubhouse): <b>No Objection</b></p> <p>c. <b>15/01928/FULLN – Benington House, Taskers Drive, Anna Valley</b> (Alteration of garage roof to provide gable end and double doors and windows into existing loft space, addition of balcony and spiral staircase to provide terrace and access to first floor roof space): <b>No Objection</b></p> <p>d. <b>15/01932/FULLN – 6 Bury Hill Farm, Upper Clatford</b> (Aluminium greenhouse): <b>No Objection</b></p> <p>e. <b>15/01952/AGNN – Land Adjacent to Bury Hill, Upper Clatford</b> (Agricultural notification for a non-load bearing building): <b>No Objection</b></p>	Note																																				
9	<p><b>Borough Councillor Report</b></p> <p>Cllr Mrs Maureen Flood reported two items. The first related to TVBC having become one of 15 local councils to form a partnership seeking devolution. A prospectus has been jointly submitted to central government that proposes retention of all business rates in lieu of Revenue Support Grants. A decision on the proposals is expected later this year. The second item related to the Business Fair taking place in the High Street on Friday 11<sup>th</sup> September.</p> <p>The Chairman thanked Cllr Mrs Flood for her report.</p>	Note																																				
10	<p><b>Finance</b></p> <p>a. <b>To receive and approve the financial statement for the period 1<sup>st</sup> July – 31<sup>st</sup> August 2015.</b></p> <p>The financial statement for the period 1<sup>st</sup> – 31<sup>st</sup> March 2015 was considered by members and agreed to be a correct record. The Chairman signed and dated to confirm acceptance and accuracy.</p> <p>b. <b>Cheques for Approval:</b></p> <p>The following cheques were presented for approval: -</p> <table border="0"> <tr> <td>Chq No. 1749</td> <td>£100.00</td> <td>B Pearce – Footpaths cut back</td> </tr> <tr> <td>Chq No. 1750</td> <td>£42.00</td> <td>HALC – Training</td> </tr> <tr> <td>Chq No. 1751</td> <td>£240.00</td> <td>BDO – External Audit</td> </tr> <tr> <td>Chq No. 1752</td> <td>£48.00</td> <td>Kestrel Pest Control – Wasp Nest</td> </tr> <tr> <td>Chq No. 1753</td> <td>£185.00</td> <td>JK Murray – Internal Audit</td> </tr> <tr> <td>Chq No. 1754</td> <td>£30.00</td> <td>Reliance App Testing – Pavilion</td> </tr> <tr> <td>Chq No. 1755</td> <td>£29.40</td> <td>British Gas Trading Ltd</td> </tr> <tr> <td>Chq No. 1756</td> <td>£4.99</td> <td>Wickes Building Supplies</td> </tr> <tr> <td>Chq No. 1757</td> <td>£240.00</td> <td>The Land Man - Maintenance</td> </tr> <tr> <td>Chq No. 1758</td> <td>£55.43</td> <td>Amy Taylor – Expenses</td> </tr> <tr> <td>Chq No. 1759</td> <td>£100.00</td> <td>Bob Wheadon – Fee</td> </tr> <tr> <td>Chq No. 1760</td> <td>£84.00</td> <td>Andover Glass Works – Pavilion</td> </tr> </table>	Chq No. 1749	£100.00	B Pearce – Footpaths cut back	Chq No. 1750	£42.00	HALC – Training	Chq No. 1751	£240.00	BDO – External Audit	Chq No. 1752	£48.00	Kestrel Pest Control – Wasp Nest	Chq No. 1753	£185.00	JK Murray – Internal Audit	Chq No. 1754	£30.00	Reliance App Testing – Pavilion	Chq No. 1755	£29.40	British Gas Trading Ltd	Chq No. 1756	£4.99	Wickes Building Supplies	Chq No. 1757	£240.00	The Land Man - Maintenance	Chq No. 1758	£55.43	Amy Taylor – Expenses	Chq No. 1759	£100.00	Bob Wheadon – Fee	Chq No. 1760	£84.00	Andover Glass Works – Pavilion	
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	<p>Chq No. 1761 £84.00      Andover Glass Works  Chq No. 1762 £21.99      ScrewFix – Padlock</p> <p><b>c. Completion of Audit:</b>  The External Auditor had completed the Annual Return with no comments. The Chairman asked members for their agreement to the approval and acceptance of the Annual Return. Members unanimously agreed.</p> <p><b>d. Change of Address for Bank Statements:</b>  The Lloyds Bank form to change the address for bank statements was completed and signed by two signatories. The Locum Clerk will forward this to Lloyds Bank for action.</p>	
<b>11</b>	<p><b>Playing Fields</b></p> <p>a. Cllr Butler reported that Southern Water had not yet found the water leak but the water has been turned off. It will be necessary to locate a contractor who can excavate the ground to expose the piping and to then carry out a repair.  Cllr Butler stated that hedges need to be cut. A possible contractor could be Mr John Moodie of Norman Court Farm.  Also grass now needs to be cut.</p> <p>b. The Chairman handed the Clerk a cheque for £600.00 given by the Upper Clatford &amp; Anna Valley May Fayre fundraisers to help purchase a new bench.</p> <p>c. The Chairman stated that the bench damaged in Watery Lane needs to be replaced. The Clerk to establish if this could be covered by the Council's insurer.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>12</b>	<p><b>Trees and Open Spaces</b></p> <p>a. Cllr Mrs Williams reported that there were four large trees in Foundry Road that require extensive lopping or even felling. The Clerk to seek advice from the TVBC Tree Officer, Mr Dermot Cox.</p>	<p>Clerk</p>
<b>13</b>	<p><b>Footpaths and Highways</b></p> <p>a. The access gate to the Testway footpath by the river is in need of repair.</p> <p>b. Cllr Newell to report Street Lighting issues at the next meeting of the Council.</p> <p>c. Cllrs raised concerns regarding road safety issues. Some local Parish Councils have adopted the SpeedWatch approach. Clerk to ask TVBC for help.</p>	<p>AN</p> <p>Clerk</p>
<b>14</b>	<p><b>Website:</b>  Cllr Butler reported that the website was up to date. Request not to send pdf type items.</p>	<p>Note</p>
<b>15</b>	<p><b>Village Hall:</b></p> <p>a. A consultant will be asked to advise on improvements to the lighting of the hall.</p> <p>b. The new season of films will commence on 21st September, and a jazz evening will be held on 26th September.</p>	
<b>16</b>	<p><b>Correspondence:</b>  There was no correspondence to report.</p>	

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17	<b>Councillors to report any items to be included within the Agenda for the Council Meeting to held on Wednesday 14<sup>th</sup> October 2015</b>	Note
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**The meeting was closed at 9.57pm**