

UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend the COUNCIL MEETING of Upper Clatford Parish
Council on Wednesday 11th June 2025

At 7.00pm in the King Edward VII Memorial Hall

Please note the new earlier time!

Members of the press and public are welcome to attend.

UCPC Council Members

Cllr Peter Heslop, Chair, (PH)
Cllr Richard Bennett (RB)
Cllr Gerry Dawson (GD)
Cllr Charles Eyre (CE) Apologies
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL) Apologies
Cllr Cynthia Williams (CW)
Karin Bennett (Clerk and RFO) Apologies

TVBC & HCC

Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)

AGENDA JUNE (Revised)

	Item	Cllr	Time
1	Chairmans welcome, apologies for absence – Clerk/RFO and Cllr R Bennett, Cllr Eyre Note: Minutes to be taken by a councillor present	PH	5 mins
2	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes.</i>	PH	15 mins
3	Borough Councillors Report	MF/ SH	10 mins
4	County Councillors Report	DD	10 mins
5	To approve the minutes from the Parish Council Meeting held on 14th May 2025	PH	
6	Clerk's Update (Annex A) – councillors to note the content - no need for it to be read out – other than the	PH	
7	Planning Applications:	RH	5 mins
8	Finance Note: The financial statement for May will be produced at the next meeting in July. Similarly the approval of the new Reserves Policy and Setting of General Reserve Amounts will also be put back until July meeting. 10.1 -Receive internal audit report and to 'note' the comments. 10.2 – Approve Annual Governance Statement – (AGAR) – Chair and clerk of the meeting to sign the statement 10.3 – Approve Accounting Statements – (AGAR) – Chair to sign the accounting statements. In accordance with the AGAR and following approval of the governance and accounting statements the clerk will commence the exercise of public rights. Commencing 12th June. The accounts which are as yet unaudited will be published on the council website together with the procedure and notice covering the exercise of public rights.	PH	20 mins
9	Playing Fields (equipment and grounds maintenance): 9.1 – Play parks - update a) RoSPA report findings and actions - item to be put back until next meeting 9.2 - Pavillion and Sports Field - update a) Clarification and agreement regarding payment for interim grass cut - item to be put back until next meeting 9.3 – Grounds Maintenance - no update	CW RHk	5 mins

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	a) Valley Mead resident's request for tidying up of land at end of Valley Mead – item to be put back until next meeting.		
10	Play Park Proposal Cllrs to discuss . Cllr RHk and NF to update on findings. Agree next steps.	RHk, NF	15 mins
11	Highways -	RH	5 mins
12	Trees a) Resident of Brook Way, request for work on Lime Trees bordering property – item to be put back until next meeting	NF	5 mins
13	Footpaths - no update	RB	
14	Chalk Pit Update	RB	5 mins
15	Resilience – NB. Cllr Dawson no longer wishes to cover this portfolio. Until a new portfolio holder appointed this will not be covered in the agenda going forward.		
16	Cllr Gerry Dawson – feedback on his recent training course.		
	Councillors to request any items to be included within the agenda for the next Parish Council Meeting to be held on Wednesday 9th July 2025		

Karin Bennett, Clerk and RFO

Revised 4th June 2025