

UPPER CLATFORD PARISH COUNCIL
MINUTES OF A MEETING
HELD ON WEDNESDAY 13TH OCTOBER 2021
AT 7.30 PM IN
THE KING EDWARD VII MEMORIAL HALL

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), C Eyre, S Kennedy, A Lockhart, C Williams, A Wilson, N Shah, TVBC Cllr M Flood, HCC Cllr D Drew Minutes – Cllr C Eyre
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1	<p>Apologies for Absence: Clerk C Emmett, Cllr D Coole; Cllr H Folkard Tapp, Cllr R Bennett MVO</p>	
2	<p>To receive and accept declarations of interest None</p>	
3	<p>Public Participation 1 member of the public attended.</p> <p>Mr Andy Preece, 36 Brook Way: Expressed concern at the current condition of the area at the bottom of Brook Way, which he proposed should be improved by clearing the area, possibly rotovating and then planting of a hedge in order to restore the area. Chairman thanked him for his intervention, explained that this would be discussed during the meeting, and agreed that the PC would be in contact with him on plans</p>	
4	<p>To approve the minutes from the Parish Council Meeting held on 8th September 2021 Cllr S Kennedy proposed acceptance of version 3 of the minutes (as now displayed on the website). Seconded by Cllr A Lockhart and agreed by all. Signed by the Chairman.</p>	
5	<p>To receive the Clerk’s progress report since the meeting held on 8th September 2021</p> <p>Item Task</p> <p>6.3.5. Submit planning response to 21/02343/FULLN Cricklade Lodge. Complete</p> <p>6.4.1. Discuss hedging plans with owner Reed Cottage 20/01439/FULLN [Afternote: Cllr Eyre to do this task] Complete – (see Item 6)</p> <p>7. Cllr Flood to obtain a more detailed Nitrate Offset brief from TVBC – Deferred to next meeting</p> <p>9.1.1. Transfer from Pavilion Earmark £2000 to in year budget line. Complete</p> <p>9.1.2. Transfer from Gen Res £1000 to Trees budget line. Complete</p> <p>9.1.3. Transfer from Gen Res £600 to Legal budget line. Complete</p> <p>10.3.2. Cllr Lockhart to examine willow in water at BBPF. Deferred to next meeting</p> <p>10.4.3. Purchase downpipe for pavilion. Not required: old pipe found. Complete</p> <p>13.3.2. Cllr Eyre to invite Farleigh Librarian to brief Council on school buildings. Complete – Diane Rawlings to attend meeting 12/1//2022 (see also Item 13.3.1)</p> <p>15.1. Cllr Heslop to inspect old Tasker plinth for possible works Complete (see Item 15.1)</p> <p>15.2. Cllr Heslop to liaise with May Fayre Chair re their plans for Queens Platinum Jubilee. Complete</p> <p>15.3. Submit Risk Assessment for Bonfire to insurance agent. Complete</p> <p>15.3. All Cllrs to seek volunteer First Aider for Bonfire on 5 Nov 21 Deferred to next meeting (see Item 15.4)</p> <p>16. Chalk Pit underlease, liaise with ANT. Complete. Parker Bullen requested to draw up licence (see also Item 16)</p> <p>17. 13 Oct meeting, volunteer scribe [CCE] to be briefed. Complete</p>	
6	<p>Planning Applications</p> <p>Review decisions since last meeting and recommendations from the Planning Committee - Cllr Shah gave a summary as follows:</p> <ol style="list-style-type: none"> 1. 21/01636/FULLN Poplar Vale. Two residential dwellings – revised design and ecology information (due to TVBC by 13 Oct 21) –Having reviewed the additional supplementary information submitted in support of this application, Upper Clatford Parish Council continue to object to this application and add the following observations. TVBC Ecology and two residents have also objected. 2. 21/02201/LBWN The Old Post Office, UC. Gas line and meter. TVBC Consent given 3. 21/02319/FULLN 6 Valley Mead AV. Single storey rear extension. TVBC Permission granted 4. 21/02343/FULLN – change of use from domestic garage to Coffee Shop – applicant has submitted additional information the proposal and predicted vehicle movements per day Thursday-Saturday at 15 – 20. TVBC Environmental Protection Team has objected on noise. 	

	<p>5. Reed Cottage. Fence/Hedging. Cllr Eyre has established that the owners will be planting a hedge inside the new fence, which will eventually screen their garden from the road.</p> <p>6. Article 4. Article 4 notices were issued by TVBC on the larger LGS designated in the NDP. In brief, this means that the formal planning process is required for certain changes instead of using 'permitted development' rights. (see also Item 11.2)</p> <p>Tree Applications</p> <ol style="list-style-type: none"> 02/0888/DDCA Sackville Court - emergency reduction of a beech and sycamore. 21/02441/TPON 167 Bury Hill - felling of a TPO beech. No PC objection subject to suitable replanting. 21/02322/TREEN Knapp Cottage- felling of a cherry and an elder. No PC objection subject to suitable replanting. 21/02838/TPON 8 Brook Way - removal of lower branches of a horse chestnut. Not yet visited by RB. PC in discussions regarding pollarding a silver birch at 1 Taskers Drive and pollarding 3 and felling 1 x sycamores in AVPF. <p>Details of all planning applications may be seen through the village website Planning Tracker at https://www.hugofox.com/community/upper-clatford-15048/planning-tracker/ or on the TVBC website https://www.testvalley.gov.uk/planning-and-building/viewplanningapplicationonline.</p>	
7	<p>Borough Councillor to provide a monthly report (Cllr Flood) Cllr Flood provided the following summary:</p> <p>Waste Collection - In the coming years, the arrangements for waste collection across Hampshire and indeed across the country will see considerable change. Tuesday, October 19th, Test Valley's Cabinet will consider a proposal to change our waste and recycling collections that will see glass, most plastics and food waste collected from your bins by the end of next year.</p> <p>TVBC cultural regeneration plans for Andover - Proposals approved at a 29th September cabinet meeting will see TVBC invest more than £200k in town centre events over an initial 18-month period. The Council will work closely with partners to drive up footfall to support businesses and encourage economic recovery post-pandemic, paving the way for the upcoming town centre regeneration following the adoption of the Andover Masterplan in 2020.</p>	
8	<p>County Councillor to provide a monthly report - Cllr Drew had provided briefing notes prior to the meeting for all Cllrs. A summary is below:</p> <p>Restrictions lifted on visits to Hampshire household waste recycling centres Hampshire County Council (HCC) will be lifting the one visit per week limit for residents taking waste to one of the county's 24 household waste recycling centres (HWRCs). The new arrangement will be effective from Monday 4 October. The HCC requests any bookings made which later are not required, are cancelled so that they can be available to others. https://www.hants.gov.uk/News/20210930HWRCBookingRestrictionLifted</p> <p>HCC first Climate Change Annual Report published A detailed overview of HCC work towards tackling Climate Change has been reported to the Authority's Cabinet Members (12 October). This first Climate Change Annual Progress Report 2020 – 2021 sets out the significant progress that is being made across the county to reduce carbon emissions and ensure that Hampshire is prepared for the impacts of climate change. The work is focused on reducing emissions from transport, energy efficient homes, renewable energy and protecting and enhancing our natural environment along with highlights on HCC work supporting residents and communities to tackling climate change. https://www.hants.gov.uk/News/20211012ClimateChgAnnualRept</p> <p>UK Youth Parliament – HCC is encouraging anyone between the ages of 11 and 18 who would like to make their voices heard to a wider audience to apply to the UK Youth Parliament and use their elected voice to bring about social change. The elections are non-party political, and candidates campaign based on issues about which they are passionate. https://www.hants.gov.uk/News/20211004-parliament</p> <p>'Walktober' – striding out for health and cleaner air around Hampshire's schools October is the International Walk to School month and HCC is encouraging parents to leave the car at home and walk the journey instead - to help build opportunities for exercise in their children's school day, and to improve air quality around schools. Even if it's not possible to leave the car at home for the entire school run, 'Park and Stride' sites may be available at schools and turning off idling engines while waiting can make a positive difference. https://www.hants.gov.uk/News/30092021WalktoberPR</p> <p>Hampshire's recycling capability - HCC has agreed to commission Veolia UK to submit a planning application to develop a new materials recovery facility in Eastleigh to enable a wider range of dry</p>	

	<p>mixed recyclables to be processed, to ensure Hampshire's waste authorities continue to operate in line with Government legislation https://www.hants.gov.uk/News/20210924recyclingplans.</p> <p>'Natasha's Law' and Trading Standards - A major change in food labelling comes into force from 1 October to protect consumers with allergies. Natasha's Law has been implemented following the death of teenager Natasha Ednan-Laperouse, who died after suffering an allergic reaction to a baguette. Under current legislation, food prepared on the premises in which it is sold is not required to display allergen information in writing. It meant there was no specific allergen information on the packaging of the baguette that caused Natasha's fatal reaction. https://www.hants.gov.uk/News/20211004natashaslaw</p> <p>County Deal for Pan-Hampshire - Early options and proposals for a potential County Deal for the Pan-Hampshire area will be set out to members of HCC Cabinet on 12 October. A summary 'prospectus' document sets out the ambition, priorities and options to take forward a County Deal for the Pan-Hampshire area (covering HCC, the 11 district and borough councils, Portsmouth and Southampton City Councils and the Isle of Wight Council). https://www.hants.gov.uk/News/04102021CountyDealforPan-Hampshire</p> <p>The Chairman thanked both Cllr Flood and Cllr Drew who then left the meeting</p>																																								
9	<p>Finance:</p> <p>1. To receive and approve the financial statement for 1 September 2021 – 30 September 2021 (Clerk)</p> <p>The Clerk had submitted the statement to Cllrs prior to the meeting with copies of the bank statements and budget. It is to be noted that the agreed transfers from reserves have been detailed on the budget sheet.</p> <p>Acceptance was proposed by Cllr Eyre and seconded by Cllr Shah Agreed by all.</p> <p>2. Payments made since the last meeting (Clerk)</p> <table border="1" data-bbox="359 927 1149 1285"> <thead> <tr> <th>PV</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>38</td> <td>Kirbygas (Boiler Svc - Reissued Cheque)</td> <td>£72.00</td> </tr> <tr> <td>16</td> <td>Kirbygas (Cancelled Ch2226)</td> <td>-£72.00</td> </tr> <tr> <td>39</td> <td>Kirbygas (Boiler Boiler Repair)</td> <td>£342.00</td> </tr> <tr> <td>40</td> <td>C Emmett (Salary & Exp)</td> <td>£372.98</td> </tr> <tr> <td>41</td> <td>HMRC (PAYE)</td> <td>£90.80</td> </tr> <tr> <td>42</td> <td>Came & Co (Insurance)</td> <td>£1,158.89</td> </tr> <tr> <td>43</td> <td>Painters Direct</td> <td>£1,775.00</td> </tr> <tr> <td>44</td> <td>OneTwoTree (Ash fell 6 Sep)</td> <td>£600.00</td> </tr> <tr> <td>45</td> <td>SSE Business Stream</td> <td>£27.14</td> </tr> <tr> <td>46</td> <td>3PB (Legal Fees W Webster)</td> <td>£720.00</td> </tr> <tr> <td>47</td> <td>C Emmett (Sep Salary & Exp)</td> <td>£372.98</td> </tr> <tr> <td>48</td> <td>HMRC (Sep PAYE)</td> <td>£90.80</td> </tr> </tbody> </table> <p>3. To approve payments to be made. There are currently no invoices awaiting payment.</p> <p>4. Solar Farm – Community Benefit. Cllr Heslop briefed that the final bill from the barrister had been received and paid. In summary, the current situation is that our Solicitor has prepared, with Cllr Eyre and Cllr Heslop, a proposal for settlement which has been submitted to all parties involved which encourages an amicable settlement and provides all parties the opportunity to get something positive out of it. A response is awaited. Based on any responses from the parties, The Parish Council will consider opening discussions with Litigation Lawyers, with whom contact has already been made.</p> <p>5. Budget FY 22/23 – Inputs and Finance Committee Dates. The Clerk has requested that those Cllrs currently responsible for portfolios with budget lines (Footpaths, Trees, Pavilion/Sports Field (Essential maintenance), Play Parks, Projects (all), submit their proposed requirements to him by 10 Nov 21 for discussion at the Finance Committee Meeting to be held at 7.30 on 22 Nov so that proposed budget may be submitted for full Council approval on 8 Dec 21 allowing 1 further meeting, if necessary, on 12 Jan 22 to agree it before submitting to TVBC). Variations of more than 2.5% will need good justification.</p> <p>Initial ideas include:</p> <ol style="list-style-type: none"> Taskers Plaque Renovation Jubilee Street Party Anna Valley Notice Board replacement Additional funding of projects identified in 9.4 above. 	PV	Detail	Amount	38	Kirbygas (Boiler Svc - Reissued Cheque)	£72.00	16	Kirbygas (Cancelled Ch2226)	-£72.00	39	Kirbygas (Boiler Boiler Repair)	£342.00	40	C Emmett (Salary & Exp)	£372.98	41	HMRC (PAYE)	£90.80	42	Came & Co (Insurance)	£1,158.89	43	Painters Direct	£1,775.00	44	OneTwoTree (Ash fell 6 Sep)	£600.00	45	SSE Business Stream	£27.14	46	3PB (Legal Fees W Webster)	£720.00	47	C Emmett (Sep Salary & Exp)	£372.98	48	HMRC (Sep PAYE)	£90.80	
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10	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of Play Park Equipment</p>																																								

	<p>1.1. Balksbury Playground. Cllr Wilson reported he had inspected the equipment on 12/10/2021 with nothing to report</p> <p>1.2. Anna Valley Playground. Cllr Williams reported he had inspected the equipment on 12/10/2021 with nothing to report</p> <p>2. Sports Field</p> <p>2.1. Pavilion Downpipe. Old pipe found and fitted by Clerk but there is no apparent soakaway which will be needed. Cllr David Coole has agreed to investigate and report at the next meeting.</p> <p>2.2. Track Tenders. The Clerk had reported by email that invitations to tender had been sent to 3 possible contractors. No tenders have been received despite extending the deadline and reminding contractors. All seem to have reservations about designing and being held to it in their quote. As Cllr Coole was not at the meeting, it was agreed to defer this for further discussion at the next meeting.</p> <p>2.3. Clatfest 18 Jun 21. The Clatfords School PTA have requested the use of the field and pavilion for the event. Exclusive use for the period Fri 17 Jun to Mon 20 Jun is proposed as it will allow them time to set-up and take down. There is no other agreed use during the summer months and it has previously be allowed at no charge. Proposed by Cllr A Wilson Secoded by Cllr A Lockhart. Agreed by all.</p>	<p>DC</p> <p>Clk</p>															
11	<p>Trees and Open Space</p> <p>1. Requests for tree trimming. Two requests for action on parish trees adjacent to their properties received have been considered by Cllr Bennett. He agreed to share costs to remove branches touching the adjacent roofs.</p> <p>2. LGS Article 4 Direction. TVBC issued Article 4 Direction for all LGS areas on 30 Sep 21. Notices have been posted on Notice Boards. The Chairman thanked Cllr Shah and Bennett for their work in resolving this so satisfactorily. It was agreed that this action by TVBC should be posted to the Web Site as it is a good example of a positive outcome of the NDP. Cllr Shah agreed to prepare a short statement.</p> <p>3. Brook Way bottom – the intervention by Mr A Preece was discussed. It was agreed that, as Cllr R Bennett and Cllr H Folkard-Tapp were not in attendance, the PC would take this forward to the next meeting and prepare a response for Mr Preece.</p>	<p>Clk</p> <p>NS/Clk</p> <p>Clk</p>															
12	<p>Footpaths Highways and Pillhill Brook</p> <p>1. Cllrs to report any footpath issues - Nothing reported.</p> <p>2. Road Safety</p> <p>2.1 Watery Lane - Concern is expressed about the state of the hedgerow on the east side of Watery Lane. The hedge is now into the road making it dangerous to walk down the west side as traffic moves into the middle of the road. Clerk to contact HCC to request it be cut back.</p> <p>2.2 Speed camera report – the camera has been on Red Rice Road and Balksbury Hill. The Average Speed for both directions and on both roads was below the speed limit (30mph) which is encouraging. The number of cars exceeding the speed limit was quite low, as summarised below. This is seen as encouraging.</p> <table border="1" data-bbox="416 1532 1155 1675"> <thead> <tr> <th>% cars exceeding:</th> <th>Balksbury IN</th> <th>Balksbury OUT</th> <th>Red Rice IN</th> <th>Red Rice OUT</th> </tr> </thead> <tbody> <tr> <td>41-45 mph</td> <td>1.17%</td> <td>4.89%</td> <td>0.80%</td> <td>1.39%</td> </tr> <tr> <td>46-50 mph</td> <td>0.24%</td> <td>1.08%</td> <td>0.10%</td> <td>0.38%</td> </tr> </tbody> </table> <p>3. Report any street lighting issues - Nothing reported.</p> <p>4. Pillhill Brook. The Chairman briefed on the Pan Parish Forum: SW's Operations in the Fyfield Water Catchment Area held on 9 Sep 21 as a very productive meeting. An EA representative joined the meeting explaining that the EA is very resource constrained making monitoring water quality very difficult. The focus is on SW infiltration reduction scheme and a survey of public sewers to establish leaks. It was explained that SW is not responsible for lateral drains (mostly on private land to individual houses) and rainwater enters the system which is illegal.</p> <p>Due to a separate problem with the local sewerage system, S Water has notified the PC that tankers have been deployed at the Little Ann Bridge pumping station to facilitate repair works. It is not known at present how long the tankering operations will last, but we have been assured that</p>	% cars exceeding:	Balksbury IN	Balksbury OUT	Red Rice IN	Red Rice OUT	41-45 mph	1.17%	4.89%	0.80%	1.39%	46-50 mph	0.24%	1.08%	0.10%	0.38%	<p>Clk</p>
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	<p>no overpumping of untreated sewage into the Pillhill Brook will be required in connection with these works.</p> <p>The duration of the work is hard to determine at this stage (see https://www.upperclatford.com/community/upper-clatford-15048/news/southern-water---groundwater-update---tanking-little-ann-wps-49887).</p>	
13	<p>External Committees and Events</p> <ol style="list-style-type: none"> Report on changes to the website - General updating continuing with several news items and events posted. Cllr Mrs Kennedy to report of upcoming events at the Village Hall - three events announced: <ol style="list-style-type: none"> 18 October - FILM 23 Walks (drama comedy) 15 November – FILM Nomadland (drama) 13 November - JAZZ CONCERT 14th November - CURRY LUNCH Cllrs to Report on other meetings <ol style="list-style-type: none"> Red Rice Heritage Listing. Cllr Heslop briefed on the matter and stated that a talk by Diane Rawlings the Farleigh School Librarian had been arranged for 12 Jan 2022. CPRE Hampshire 'Influencing your Local Plan' Free Workshop - 5th October. Cllr Eyre had attended and briefed on the CPRE goals in revised Planning Regulations. Key CPRE objectives are to ensure new Planning laws adequately address goals across the following area: <ul style="list-style-type: none"> Community engagement Affordable housing Climate change and sustainable development Biodiversity and nature recovery Heritage and beauty Health and well being <p>Notes on the meeting will be circulated and placed on the web site.</p> 	CCE
14	<p>Correspondence and E mail</p> <ol style="list-style-type: none"> 16 Sep. Parishioner. Re: Tree Pruning - 1 Taskers Drive. 17 Sep. TVBC (Planning Policy). Facilities Survey. Completed for the villages in UC PC area. 17 Sep. TVBC (AP). Utility support for vulnerable residents. CCE adding to website. 20 Sep. TVBC. TVAPTC - Test Valley Creative Events. See website 21 Sep. Parishioner. Tree Pruning. Seen by Cllr RB 22 Sep. Parker Bullen. Lease of The Old Chalk Pit Anna Valley Andover (Costs +). Cllr PH and ANT advised. 22 Sep. TVBC (Community Sp Gp). Voluntary Group Representatives - Invitation to TVBC for Deputy Lieutenant of Hampshire's visit 24 Sep. CPRE. CPRE Hampshire 'Influencing your Local Plan' Free Workshop - 5th October. Copied to Planning Committee 24 Sep. TVBC. Test Valley Community Resilience Workshop - 9.30am Saturday 9th October 2021 at King's Somborne Village Hall, Recreation Ground, King's Somborne SO20 6PP. Copied to Cllrs. 24 Sep 21. TVBC. Nitrate neutrality: how to plan for the development we need while respecting the rules on water pollution - Available To View On Demand. Copied to AW, CCE and HF-T 27 Sep. TVBC. Houghton Neighbourhood Plan Regulation 16 Consultation. Copied to NS and CCE 29 Sep. TVBC Planning Policy. Facilities Survey reminder – Returns by 1 Oct 30 Sep. TVBC. Article 4 direction to be issued today for LGS. 3 Oct. Parishioner. Message of appreciation re LGS Article 4 Notices. Copied to Cllrs. 6 Oct. HALC. HALC AGM 6 Nov 21. Copied to Cllrs. 7 Oct. UK.Community (Gallagher Insurance). Village Bonfire - covered. 8 Oct. S Water. Southern Water - Groundwater update – draft of letter to be sent to residents for comment by Chair. Oct Comments sent to S Water in response to their draft letter to all residents. 	
15	<p>Projects</p> <ol style="list-style-type: none"> Taskers Plinth Inspection (Cllr Heslop) – The cast iron plaque needs maintenance and attention. This will be budgeted for in 2022. The Queen's Platinum Jubilee 2022 - Cllr Heslop had discussed May Fayre plans for 2022 with their chairman. Reported that Chairman of the May Fayre plans to hold traditional event as usual in early May. It was felt that this is appropriate as the Jubilee Celebrations will be held during the extended bank holiday in early June. The Parish Council wish to encourage residents to organise an event (Street Party) for the day. Cllr Eyre agreed to approach a few residents to assess the 	<p>Cllk</p> <p>CCE</p>

	<p>appetite for such an event and identify a lead/group that would be willing to lead on the organisation. It was proposed by Cllr Eyre that a small amount be set aside in the 2022 Budget as seed fund.</p> <p>3. Tree Planting (Cllr Heslop) – suggestions had been received prior to the meeting. Cllr D Coole suggested this should tie in with Parish Climate and Biodiversity Goals and Cllr H Folkard Tapp that selection of tree species and siting very important. Cllr Folkard Tap also offered to lead as she has professional qualifications in this area. Cllr Heslop proposed she should and all present agreed.</p> <p>4. NDP Review – Cllr Shah said that he had been advised that the NDP should be revisited every 5 years. He recommended that, when this is done, a special section on Climate Change, Biodiversity and Nature be included.</p> <p>5. Annual Bonfire Fri 5 Nov 21</p> <p>5.1. Insurers and Fire Brigade have been notified of the event plans by the Clerk. The insurance broker has confirmed the event would be covered by our insurance policy (Letter of 7 Oct 2021).</p> <p>5.2. Publicity Required - Propose and agreed signs go up on 25 Oct saying bonfire may be built from Fri 29 Oct.</p> <p>5.3. First Aider Cover – Cllr Coole to be asked who performed this task last time – a resident on The Green. Cllr Eyre suggested a couple of other options as a back up.</p> <p>5.4. Safe Room - No 1 The Green to be asked if they would be happy for us to use a room again this year. Cllr Colle to arrange this.</p> <p>5.5. Fence - Cllr David Coole and Charles Emmett will erect by 29 Oct</p> <p>5.6. Equipment Purchases – Cllr Coole will buy weed burner/long reach lighter and claim as expenses.</p> <p>5.7. Volunteer Marshals to assist Cllr Coole – Cllrs Heslop, Wilson and Eyre will be available.</p>	DC
16	<p>Chalk Pit Lease The Clerk had canvassed Cllrs following discussions with ANT. They agreed to go ahead if ANT paid solicitors fees for preparation of the Licence which was agreed. The Clerk subsequently asked Parker Bullen to produce a Licence to Underlet the Old Chalk Pit allowing ANT to sublet a portion to AP Noyes (Groundbreakers South).</p>	
17	<p>Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 10th November 2021</p> <p>The meeting closed at 21.15.</p>	