

UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend the COUNCIL MEETING of Upper Clatford Parish
Council on Wednesday 9th July 2025

At 7.00pm in the King Edward VII Memorial Hall

Members of the press and public are welcome to attend.

UCPC Council Members

Cllr Peter Heslop, Chair, (PH) Apologies
Cllr Richard Bennett (RB) Deputy Chair
Cllr Gerry Dawson (GD)
Cllr Charles Eyre (CE)
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL)
Cllr Cynthia Williams (CW) (Apologies)
Karin Bennett (Clerk and RFO)

TVBC & HCC

Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)

AGENDA JULY

	Item	Cllr	Time
1	Deputy chair, welcome, apologies for absence	RB	5 mins
2	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes.</i>	RB	15 mins
3	Borough Councillors Report	MF/ SH	10 mins
4	County Councillors Report	DD	10 mins
5	To approve the minutes from the Parish Council Meeting held on 11th June.	RB	
6	Clerk's Update (Annex A) –	KB	
7	Planning Applications: 7.1 Discussion on TVBC draft local plan – proposals- and decision on council response/actions. 7.2 Discussion on requirement for a revised neighbourhood plan plan - what is needed and when. 7.3 - 25/01412/LBWN PROPOSAL: Insert flue within chimney, reinstate and repair kitchen window, and replacement and repairs to ceilings SITE: The Crook & Shears, Upper Clatford, Andover, Hampshire	RH	15 mins
8	Finance 8.1 The financial statements for May and June (Annex B) 8.2 Authorisation of payment for new batteries for speed monitor £353.81 – see Clerks Update 8.2 Approve new Reserves policy and setting of general reserve amount (Annex C) 8.3 Update on AGAR procedure – exercise of public rights ongoing and published, accounts (unaudited) published and internal audit report 24/25 published. Internal auditors comments and response finalised. AGAR submitted 23/06.	KB	15 mins
9	Playing Fields (equipment and grounds maintenance): 9.1 – Play parks - update a) RoSPA report findings and update on actions from June meeting: - Anna Valley park fix climbing frame wooden border – Cllr RB	RB	5 mins

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	<p>- Balksbury Bridge park, fix picnic bench slats and replace river warning sign</p> <p>9.2 - Pavillion and Sports Field - update including clarification and agreement regarding payment for interim grass cut. Update on use of Pavillion for storage.</p> <p>9.3 – Grounds Maintenance - update</p> <p>a) Update on hedge cutting of Balksbury Bridge park - action from June meeting</p> <p>Discussion re hedging around Balksbury Bridge park following Facebook discussion complaining of poor visibility at the junction of Foundry Road and Balksbury Hill. Decision on further actions.</p>	<p>RHk</p> <p>PL</p>	
10	<p>Play Park Proposal</p> <p>Purchase and placement of new playpark equipment. Agree next steps, fundraising options.</p>	RH	15 mins
11	Highways -	RH	5 mins
12	<p>Trees - update</p> <p>12.1 Resident of Brook Way, request for work on Lime Trees bordering property - update</p> <p>12.2 Update on action to address lower hanging branches of oak tree at Balksbury Bridge park</p>	NF	5 mins
13	Footpaths - update on works carried out by UC CG	RB	
14	Chalk Pit Update – update including fitting of new electric meter	RB	10 mins
15	<p>Residents items:</p> <p>15.1 note to be read out from resident re bon fire night proposal - no decision needed, for information only.</p> <p>15.2 PC asked to consider request from resident adding Remembrance symbols, to mark Remembrance in November – decision needed</p>	<p>RB</p> <p>RHk</p>	10 mins
	Councillors to request any items to be included within the agenda for the next Parish Council Meeting to be held on Wednesday 10th September 2025		

Please note – the meeting will close no later than 9.30pm to enable vacation of the hall by 9.45pm.

Karin Bennett, Clerk and RFO

01 July 2025