

UPPER CLATFORD PARISH COUNCIL
 MINUTES FROM THE (VIRTUAL) ANNUAL MEETING OF THE PARISH COUNCIL
 HELD ON WEDNESDAY 10TH FEBRUARY 2021
 AT 7.30 PM OVER ZOOM

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman) D Coole, C Eyre, H Folkard-Tapp, A Lockhart, S Kennedy, N Shah, C Williams, TVBC Cllr M Flood Minutes – C Emmett, Parish Clerk
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1	Apologies for Absence Cllr Bennett	
2	To receive and accept declarations of interest Cllr Eyre declared an interest in item 8.1.a. and Cllr Wilson in item 8.1.b	
3	Public Participation Three members of the public were in attendance.	
4	To approve the minutes from the (virtual) Meeting held on 13th January 2021 Cllr Eyre had requested the following amendment to item 11.3: 11.3 Solar Farm – Community Funding The Chairman stated that we continue to pursue this matter, with support of TVBC Planning, on the basis that evidence to the Appeal may have been misleading. Cllr Eyre stated that K Malthouse MP had offered to raise it with the Secretary of State for Housing, Communities and Local Government [Afternote: He has now been now requested to do in Chairman's letter dated 17 Jan 21]. He then discussed further the possible misrepresentation both by the solicitor at the appeal and the company, AGR. A response from TVBC on the FOI is expected this week. Subject to that amendment Cllr Wilson proposed the acceptance of the minutes, seconded by Cllr Kennedy and agreed by all.	Cllr
5	To receive the Clerk's progress report since the meeting held on 13th January 2021 12.2. Dog Fouling. Cllr Lockhart agreed to take the action Complete 12.2. Cllr Bennett agreed to draft a web notice. Not required 12.4. Sports Field Track. Clerk to send project list to Cllr Coole for action as above (List all tasks for Chairman and draft works requirement specification) Complete 13.3.a. SINC Request Cllr Folkard-Tapp will liaise with the owner. Complete 13.3.b. Brook Way Encroachment Clerk to write to owner. Complete 15.3. HALC training lists. The Clerk is to circulate the latest Complete 17.3. Footpath to GC. Cllr Wilson to draft Chairmans' joint letter. Complete 18. Add Agenda Item Andover Town Council Projects of Interest Update Complete	
6	Planning – 1. Planning Committee to report on applications a. 21/00200/FULLN The Old Malthouse, Upper Clatford – The Clerk stated that Cllr Eyre had been excluded from the consideration of this application and a No Objection had been submitted 1 Feb 21. b. 21/00376/TREEN 6 Bury Hill Farm, Upper Clatford. On circulation c. 20/02831/FULLN Ash Grove has been withdrawn. d. 20/02927/FULLN 1 Saxley Farm. Permission granted by TVBC 2. Andover Town Council Design Statement Consultation The Planning Committee had been invited to comment on this consultation open Fri 15 Jan - Fri 26 Feb 21. Cllr Kennedy observed that in the <i>History</i> there is reference to Taskers which to her knowledge had never operated in Andover. The Chairman asked Cllr Coole to speak on the matter as an Andover Town Cllr. He did so and also suggested Cllrs may wish to comment on the ongoing Town Council Conservation Area Review consultation, here , which closes on 26 Feb 21 and the Andover Conservation Area Review consultation, now ending 23 Feb 21 at https://www.surveymonkey.co.uk/r/PSGZS36 . 3. Heritage Asset Listing Farleigh School responded on 18 Jan 21 suggesting it would be best to meet later in year (post lockdown) when they can assure UCPC that the school take its obligation to maintain the property seriously. 4. Watery Lane No comments. 5. HCC Local Transport Plan Consultation. Consultation open until 28 Feb 21. Planning Committee asked to consider in advance of meeting. There are no comments at this stage.	Cllrs
7	Neighbourhood Development Plan Steering Group Report Cllr Eyre stated that the final two maps have been sent to the consultant for inclusion in the NP and returned to TVBC by the 19 Feb 21 with a referendum hopefully in May 21. Dr Nicholson has also been asked to provide both pdf and MS Word copies to Cllr Eyre. The Chairman clarified that the process would then be entirely in the hands of TVBC.	
8	Covid-19 Support (Group) Committee Cllr Eyre reported that a few requests for assistance continue to be received and have been managed. He noted that the local vicar and her husband has contracted it. All wished her well	
9	Borough Councillor to provide a monthly report 1. Cllr Flood reported a. Budget 21/22 – To be taken to full Council 26 Feb 21. Finance Gap due to Corona Virus loss of parking and leisure centre income. A precept increase of £2.50 per band D property is	

	<p>proposed with commensurate changes for other bands.</p> <p>b. Apprenticeship Week 8 – 14 Feb. She highlighted the matter on TVBC website at https://www.testvalley.gov.uk/aboutyourcouncil/a-great-place-to-work/apprenticeships/apprentice-roles</p> <p>c. Business Support Grants. COVID-19 Business Support Grants are still available. Cllr Eyre noted this and would bring it to the attention of the Crook & Shears.</p> <p>d. A303/A343 Litter Pick. The contracted out litter pick recovered 505 bags or 3 tons worth of rubbish.</p> <p>2. Cllr Coole reported:</p> <p>a. The local GP led vaccination programme at the Lights, supported by Unity volunteers is going well and is recommended</p> <p>b. Andover Vision Stakeholders Meeting – 4 Mar 21 at 6pm. if you would like to get involved, email andovervision@testvalley.gov.uk</p> <p>c. Foodbank. TVBC help fund the foodbank which now has vouchers for use in the local market.</p> <p>The Chairman thanked Cllr Flood who then left the meeting.</p>	CCE																								
10	<p>County Councillor to provide a monthly report Cllr Gibson was not present and had not provided a report. Cllr Heslop stated that Cllr Gibson had previously agreed to discuss the way ahead on the proposal for a footpath between Upper and Goodworth Clatford. As it is hoped much of the route will use HCC owned roadside verges, he was going to request a HCC lead on this project and will follow-up on it before the council goes into purdah.</p>	PH																								
11	<p>Finance:</p> <p>1. To receive and approve the financial statement for 1 January 2021 – 31 January 2021 The Clerk reviewed the statement of accounts and bills for payment. Approval of both was recommended by Cllr Williams and seconded by Cllr Coole. Approved by all.</p> <p>2. To approve payments to be made</p> <table border="0"> <tr> <td>PV80</td> <td>2207</td> <td>KH George (Garage roof at Sports F)</td> <td>£864.00</td> </tr> <tr> <td>PV81</td> <td>2208</td> <td>Andover Rubber Stamp Services (Banner)</td> <td>£20.40</td> </tr> <tr> <td>PV84</td> <td>2209</td> <td>C Emmett (Salary & Exp)</td> <td>£412.80</td> </tr> <tr> <td>PV85</td> <td>2210</td> <td>HMRC (PAYE)</td> <td>£100.60</td> </tr> <tr> <td>PV86</td> <td>Card/Bacs</td> <td>British Gas</td> <td>£44.61</td> </tr> <tr> <td>PV87</td> <td>Card/Bacs</td> <td>HCC (Post extn for SID/SLR)</td> <td>£390.58</td> </tr> </table> <p>3. Solar Farm – Community Funding The Chairman summarised the current position stating that he had written to Kit Malthouse MP as our constituency MP, seeking his support for our demand that AGR provide a proper explanation for their broken promise, and evidence as to when their decision to break it was made and that he raise our case with Mr Jenrick, and makes or supports (as appropriate) a formal complaint to OFGEM. Legal advice on action is being taken on a No Win No Fee basis. He also made the point that our FOI request to TVBC submitted on 18 Nov 20 should have taken only 20 working days to answer but response is still awaited as TVBC now feel it should be treated under the Environmental Information Regulations (EIR), which does not have the same time constraints. To hasten the process, the Parish has responded that it does not want information covered under EIR. Cllr Coole, as a TVBC Member, was requested to assist in progressing this matter.</p>	PV80	2207	KH George (Garage roof at Sports F)	£864.00	PV81	2208	Andover Rubber Stamp Services (Banner)	£20.40	PV84	2209	C Emmett (Salary & Exp)	£412.80	PV85	2210	HMRC (PAYE)	£100.60	PV86	Card/Bacs	British Gas	£44.61	PV87	Card/Bacs	HCC (Post extn for SID/SLR)	£390.58	DC
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12	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of Play Equipment Cllr Wilson reported he had nothing to report from his inspection the previous day but as it was frozen he would re-visit soon. The Clerk reported all serviceable in AVPF which he had inspected that afternoon.</p> <p>2. Anna Valley Playing Field. Nothing further reported.</p> <p>3. Balksbury Bridge Playing Field</p> <p>a. 'No Dogs' signs are up and seem to be effective, though some are deliberately flouting the bye-law. The Chairman thank Cllr Lockhart.</p> <p>b. Memorial Tree Request. There has been a request from a parishioner/ex parishioner to plant a tree in BBPF in memory of his wife. He does not wish to consider another location. After some debate it was decided with regret to refuse the request in order to retain the open spaces for family activities (ball games etc) and the May Fayre.</p> <p>4. Sports Field</p> <p>a. Garage fascia and roof tie-in complete</p> <p>b. Double Glazing Probable start on 17 Feb 21. Task now being run by James Harvey</p> <p>c. Trackway. Cllr Coole hopes to discuss a specification with the Clerk later in the month.</p> <p>d. Cricket. Cllr Shah had been asked about cricket usage. It was clarified that due to the lack of cricket on a regular basis the wicket was not maintained and the soccer club had been allowed to use the area. The nets still remained but were in a poor state but could be used.</p> <p>e. Usage. It was noted that families (single households) were using the field for games.</p>	Clk DC																								
13	<p>Trees and Open Space</p> <p>1. Property Purchase WG Report As this item was to be taken 'in camera' it was proposed that it be moved to the end of the meeting to allow visitors to remain until that time. Agreed by all.</p> <p>2. Property Purchase/Maintenance Reserve/Earmark Not discussed.</p> <p>3. Other Matters.</p>																									

	<ul style="list-style-type: none"> a. Brook Way Encroachment. The owner has removed the box and panel but says that the gate was in the fence when he bought the property about 10 years ago. b. Parishioner's Request to Buy Parish Land. The Clerk had replied that Council was keen to retain the 'green space amenity' for parishioners and was not proposing to sell any land at present. There was some discussion about enhancing such spaces and making them more usable, for instance by installing benches. 	
14	<p>Footpaths and Highways</p> <ul style="list-style-type: none"> 1. Cllrs to report any footpath issues <ul style="list-style-type: none"> a. Green Waste at Sam Whites Hill. The Clerk reported that this had been cleared 15/16/Jan by unknown person/agency. 2. A parishioner had made contact via the website to report rubbish on path by pub, (Private land owned by Aster) and suggesting a PC led work party be formed to clean-up parish areas. The Chairman observed that keeping on top of litter would require more than a one-off effort. It is a constant issue and he asked all to consider ways of discouraging littering and promoting individual ownership of the battle. 3. Road Safety <ul style="list-style-type: none"> a. The Chairman stated The speed monitor continues to be rotated and seems to be having the desired effect. b. Foundry Road Closure 17 Feb 21. The road will be closed for 1 day for gas network action. c. Twenty is Plenty. Cllr Coole suggested these were proving to be affective and it was recommended by another Cllr that more be considered. The Chairman asked that this be referred to Cllr Bennett for comment and consideration of possible locations. 4. Report any street lighting issues Issues were reported in White Oak Way, which has been reported and resolved and at the bottom of Manor Rise which the Cllr will report. 	RB
15	<p>External Committees and Events</p> <ul style="list-style-type: none"> 1 Report on changes to the website Cllr Eyre reported that he had launch with a parishioner a poetry competition on the website to promote the Crook & Shears. The Chairman asked if the landlord was aware of TVBC Business Support Grants. Cllr Eyre said he would bring them to his attention. 2 Cllr Mrs Kennedy to report of upcoming events at the Village Hall Cllr Kennedy had nothing to report and was asked if there was a regular event in the Hall on Friday evenings. She was unaware of any but would check. 3 Cllrs to Report on other meetings or Training <ul style="list-style-type: none"> a. The Training list circulated with HALC Newsletter. Cllr Eyre had commented by email that the Knowledge and Core Skills Training sessions for New Councillors taking place in Jun or Jul might be a good start. Course is on-line using Adobe Connect (will be instructor led and interactive). b. Test Valley Association of Town and Parish Councils next meets on 18 Mar at 7.30 pm. Cllr Coole encouraged attendance and requested items be submitted for the agenda to the Secretary, E Horbury. They are hoping there will be a representative from HCC. 	CCE SK

16	<p>Correspondence and E mail</p> <ol style="list-style-type: none"> 1. 12 Jan. Test Valley 4 Community Team. Test Valley 4 Community user survey 2. 12 Jan. HCC Rural. Rural Programme Parish Pages survey 3. 14 Jan. Ex Parishioner. Request for Memorial Tree in BBPF. Copied to PH & AW. 4. 14 Jan. ICO. Latest news from the ICO 5. 15 Jan. ATC. Andover Town Council Design Statement Consultation Friday January 15 - Friday 26 February 2021. Copied to Planning Committee for comment on 10 Feb 21 6. 16 Jan. Via Website. Request for photo of UC War Memorial. Remembrance 2020 phot sent. 7. Jan. S Water. Over pumping into Pillhill Brook. Update to follow. 8. 19 Jan. HALC. HCC Local Transport Plan Engagement. Copied to Cllrs. Inputs by 28 Feb 21. 9. 19 Jan. HINWA. 'Check your Mailbox' and other phishing scams. 10. 19 Jan. TVBC via NW. Domestic abuse update and free training opportunities. Copied to Cllrs 1 Feb 21. 11. 19 Jan. TVBC via NW. COVID Vaccine Fraud - Advice and Guidance – on website 12. 19 Jan. Farleigh Sch via CCE. Heritage Status 13. 20 Jan. ONSCensus. Local Authority important Census 2021 update. It is still going to take place. 14. 20 Jan. PH covering P Begg email/letter O Breidt. Solar Farm. Filed. 15. 21 Jan. HALC. Newsletter. Copied to Cllrs. 16. 22 Jan. K Malthouse MP. Case Ref15145 (Planning White Paper - Planning for the Future - Summary of Comments for MP) covering letter from C Puncher MP. Copied to Planning Committee. 17. 22 Jan. PH covering P Begg email/letter Foster. UC PC/AGR/Cowdown Solar Farm. Filed 18. 22 Jan. TVBC FOI. Freedom of Information request - no. 6291 - Solar Farm. Should be able to get FOI information to you by end of next week (29 Jan). Hastened on 1 Feb. 19. 25 Jan. TVBC FOI. Freedom of Information request - no. 6291 - Solar Farm. Explanation of mailmeter process. 20. 26 Jan. HMLandRegistry. Parish, Town and Community Council land ownership survey. Completed. 21. 27 Jan. TVBC via NW. Cunch Line Briefing - App to teach kids to get involved in County Lines! 22. 25 Jan. Parishioner. Brook Way Encroachment. Removed. 23. 25 Jan. HCC. Parish News: January 2021. COVID matters. Copied to RB 1 Feb. 24. 26 Jan. Parishioner. Sale of Land. Copied to PH & RB. Responded on 1 Feb that PC has no plans to sell land at present. 25. 29 Jan. Newsletter for Local Authority Partners Issue 13 26. 29 Jan. S Water. Mapping. Discussed with Chair. Re-iterated request for clearer maps. 27. 30 Jan. Parishioner. Contact via HugoFox – Green Waste on Footpath. Suggests Village Clean Up. Copied to PH and RB. 28. 31 Jan. Community Energy South. Newsletter. Copied to Cllrs 29. 31 Jan. TVBC (ML) via NS. Watery Lane, Upper Clatford. 30. 1 Feb. TVBC. Alterations to the electoral register. 31. 1 Feb. Internal Auditor. AGAR 2021. 32. 1 Feb. HALC. Section 137 Expenditure: Limit For 2021-2022 - £8.41 33. 1 Feb. Parishioner. Reference PC letter 21/01/21 - Sale of Land - acknowledged 34. 31 Jan. TVBC via NS 1 Feb. Article 4 Response. 35. 4 Feb. AG. Upper Clatford Parish Council: Draft proposal for a new footpath. AG will discuss on 10 Feb 21 at PC meeting. 36. 4 Feb. TVBC (SH). Referendum Planning – Maps 37. 5 Feb. NDP Consultant. Upper Clatford LGS Article 4 assistance. 38. 5 Feb. TVBC FOIPlanning. RE: Freedom of Information request - no. 6291 - Solar Farm. To be discussed with Legal dept. 39. 8 Feb. HCC. Invoice for Speed Sign Posts 40. 8 Feb. M Flood. Coppicing of Ash Trees – Rooksbury Mill Park 41. 8 Feb. TVBC. Service Charges 2021-22. Pending Jan 21 CPI figs. 42. 8 Feb SW. RE: Mapping request. 43. 9 Feb. Parishioner. Tree Concern at top Brook Way. Copied to AL and RB. 44. 9 Feb. ANT. Rent. SO to be amended 	
17	<p>Projects</p> <ol style="list-style-type: none"> 1. Footpath. Discussed at item 10. 2. Water Quality Monitoring. SW maintain that the maps provided are the best they have of the drainage system, hence the offer to talk though them. The Clerk was requested to ask SW to arrange a briefing for Cllrs Heslop and F-Tapp. The Chairman drew Cllrs attention to the SW consultation Southern Water consultation presentation Southern Water - Water for Life Hampshire (arup.com) 3. Railings Monument. Cllr Shah stated that the blacksmith had advised increases in steel prices which may result in a smaller tree guard feature. The smith was hoping to collect the rails shortly. 4. Rural Community Energy Fund – Cllr Eyre suggest the Council might look at this to see what could be done locally, possibly by adopting the Anton River approach. He offered to examine it further which was agreed with thanks. Cllr Coole mentioned the TVBC briefings and presentations on Climate Change on their website. 	<p>Cllrs</p> <p>CCE</p>

	5. Andover Town Council Projects of Interest – Item postponed by DC	
13	<p>Trees and Open Space</p> <p>1. Property Purchase WG Report As this item was to be taken 'in camera' it was proposed that it be moved to the end of the meeting to allow visitors to remain until that time. Agreed by all.</p> <p>Resolution (Chairman) To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion on the matter due to its commercial sensitivity. Agreed by all. The Press and public were excluded:</p> <p>While there was no report from the Working Group discussions concluded that, while not urgent, land purchase was still deemed to be an appropriate area of consideration for the Council.</p> <p>The meeting was then re-opened for the Press and Public.</p>	
18	<p>Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 10th March 2021</p> <p>The Parish Council meeting will be preceded by the Annual Parish Meeting on 10 Mar 21. Cllr Kennedy suggested the local police again be invited to brief residents at the APM. In addition to the Chairman's statement, Cllr Eyre offered to provide an NDP resume and summary of intentions. He also suggested we might also give a summary of the COVID Support Group activity.</p>	<p>Cik PH CCE RB</p>

Meeting Closed at 9:15 pm