

UPPER CLATFORD PARISH COUNCIL  
MINUTES FROM THE MEETING HELD ON WEDNESDAY 13<sup>TH</sup> NOVEMBER 2019  
AT 7.30 PM IN THE KING EDWARD VII MEMORIAL HALL

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), D Coole, H Folkard-Tapp (from item 3), S Kennedy, A Lockhart, N Shah, C Williams, A Wilson, HCC Cllr A Gibson In Attendance: H Folkard-Tapp (Environmental Advisor) Minutes: C Emmett Parish Clerk
1	<b>Apologies for Absence</b> Cllr C Eyre
2	<b>To receive and accept declarations of interest</b> Nil
3	<b>Co-option of New Parish Councillor</b> A personal statement from Miss H Folkard-Tapp had been circulated to Cllrs prior to the meeting. A few further questions were put to her before Cllr Coole proposed and Cllr Lockhart seconded: . <b>Resolution:</b> To co-opt Miss H Folkard-Tapp as a parish councillor. <b>Resolved.</b>  After signing her Acceptance of Office, Cllr Folkard-Tapp joined the Parish Council.
4	<b>Public Participation</b> Nil
5	<b>To approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2019.</b> Cllr Shah has asked for a minor amendment to the minute on the report of 'Other meetings' given by H F-Tapp. Item amended to read: 'The Env Advisor provided more background. It was noted that the Hampshire & IoW Trust's 'Winterbournes and Watercress' project were proposing to seek a Heritage Lottery grant for a program covering the many chalk stream headwaters, including the Anton and Pillhill Brook. It was suggested the Parish Council may wish to get involved.' Agreed by all and signed by the Chairman. <b>It was also proposed that the minutes of the Extraordinary Meeting on 17 Oct 19 be approved.</b> Agreed by all and signed by the Chairman
6	<b>To receive the Clerk's progress report since the meeting held on 9<sup>th</sup> October 2019</b> Jul 14.1. Cllr Eyre to discuss repair and placement of fence on footpath 2 with landowner. See item 14. <b>Complete</b> <b>Sep</b> 10. Adopt NALC Model Financial Regulations 2019. Print <b>Complete</b> 11.3.a. Draft tender for trackway maintenance (DC/Clk). <b>Pending</b> <b>Oct</b> <b>7.1.a.</b> 19/02331/FULLN - 17 Above Town. Submit 'No Objection' <b>Complete.</b> <b>9.4.</b> Planning Appeal Poplar Vale. Cllr Flood would investigate the Parish Council's standing regarding representation. (Not required, TVBC Notice clarifies) Additional statement of objection submitted. <b>Complete</b> 11.3. Finance/Budget Meeting. Set date. <b>Complete</b> 11.3. Budget submissions – Cllr Eyre and Cllr Coole <b>Complete</b> 12.2. Wet pour surfaces replacement. Include in long term budget forecast. <b>Complete</b> 12.2.c Accept R Whitmarsh quote for AVPF tasks but not BBPF fencing. <b>Complete</b> (work planned for Jan 20) 12.2. Virement of £900 to Playing Fields. <b>Complete.</b> 13.c. GM Tender to be finalised. ITT issued 7 Nov for return 1 Feb 20. <b>Complete</b> 13.d. Wild flowers to be raised at Annual Meeting. <b>Noted.</b> 15.2.c. Defibrillator in Highbury Rd. Contact owner. <b>Complete 13/10</b> 17.1. Bonfire Supervision. DC,AL, AW. Fencing DC. <b>Complete</b> 17.2. Bonfire First Aider & Burns Kit. Clk. Agreed with PB 11/10 & AN to provide burns kit 13/10. <b>Complete</b> 17.3. Bonfire Notify insurers and emergency services. <b>Complete 10/10</b> 17.5. Bonfire Safe Rm. DC <b>Complete</b> 17.6. Bonfire Notice. <b>Complete</b> 17.7 Bonfire clear-up. Arrange with TVBC. <b>Complete.</b>
7	<b>Planning</b> <b>1. Planning sub-committee to report on applications:</b> <b>a. 19/00181/FULLN – Appeal Reference APP/C1760/W/19/3236264 Poplar Vale.</b> Erection of 4 detached dwellings with associated garaging and parking. The following additional statement has been submitted to the Inspector:

Clk/  
DC

	<p>'Upper Clatford Parish Council remain opposed to application 19/00181/FULLN on grounds previously stated and are supportive of the decision reached by Test Valley Borough Council. The appellant's 'Statement of Case' contains several points that cannot go unchallenged:</p> <ol style="list-style-type: none"> <li>1. The semi-rural character of the site is not diminished simply because the area is not wholly visible from Foundry Road or is inaccessible to the public.</li> <li>2. The only area of existing suburban form to the north of Foundry Road is the small Taskers Drive development, to the extreme west of the parish. Thereafter, travelling east, the area is comprised of woodland, watercress beds, a handful of roadside properties in the Poplar Vale area, a playing field and a large expanse of grazing floodplain. Into the middle of this, the proposal would introduce development of a style and density that does not currently exist and that does not reflect the character of the area.</li> <li>3. The few Poplar Vale-area properties are generally located in close proximity to the road and enjoy spacious plots, contributing to a soft transition between settlement and countryside as befits their status within both the settlement boundary and Local Gap.</li> <li>4. The Local Gap is a designated area of countryside that varies from entirely-undeveloped to sparsely-developed and the appellant's opinion that Local Gap designation should ideally exclude his land is completely immaterial.</li> <li>5. The photographs of Taskers Drive development show the transformation that would occur by permitting suburban development in a verdant and spacious site. It should be noted that as these properties are not remotely visible from Poplar Vale (separated by expansive watercress beds and an area of woodland), their garden sizes are not relevant when considering "in keeping with others in the area."</li> </ol> <p>In addition to the above please be aware that following extensive evidence gathering that includes video footage of Otter (a Priority Species under the UK Post-2010 Biodiversity Framework) in the Pillhill Brook behind neighbouring Cricklade Lodge, an application to the Hampshire Biodiversity Information Centre has been made for SINC status for this section of chalk stream and is currently pending.'</p> <ol style="list-style-type: none"> <li><b>b. 19/02584/FULLN. Troodos, Foundry Rd.</b> Retention of pitched roof to front porch, face brickwork to front elevation and cladding to rear wall of property. No objection agreed.</li> <li><b>c. 19/02650/TREEN Berwick House.</b> Conifer Tree (T1) – Fell. On circulation. Return due to TVBC by 28 Nov 19. No objection agreed</li> <li><b>d. 19/02062/FULLN. Chestnuts, Foundry Rd.</b> Noted that permission had been given subject to conditions, by TVBC</li> <li><b>e. Solar Farm at Dibden Bottom.</b> It was noted that an extension for the period on the solar farm at Dibden Bottom from 25 to 40 years had been applied for. This is in Goodworth Clatford Parish.</li> </ol>	<p>Clk Clk</p>
8	<p><b>Neighbourhood Development Plan Steering Group Report.</b> Cllr Heslop reported that the public event on 4 Nov 19 to launch the Regulation 14 consultation had been well attended. Attendees were generally supportive. Formal feedback to date has been low. It is hope that both critical comment and positive support statements will be submitted. Cllr Shah observed that responses to proposed Local Green Spaces had been mixed.</p>	
9	<p><b>Borough Councillor to provide a monthly report</b> Cllr Coole stated he had nothing to report at this time. Cllr Heslop advised him that he remained concerned about the consent process and contractor community contribution prior to approval of the solar farm on Cowdown. Cllr Gibson gave some background and highlighted the different time pressures in the case Houghton/Broughton.</p>	
10	<p><b>County Councillor to provide a monthly report</b> Cllr Gibson suggested that it was a 'strange period' in that despite the ongoing election process HCC was being asked to find a further £80m in savings by the centre. Proposals being suggested include cutting the Lengthsman scheme and community bus services to which he was opposed. His view was that residents would suffer. He then referred to the campaign <b>Hitting the Cold Spots</b>. If you or someone you know is struggling to stay warm and well this winter, please contact an adviser on Freephone 0800 804 8601 (Monday to Friday, 9am to 5pm) or email <a href="mailto:staywarm@environmentcentre.com">staywarm@environmentcentre.com</a> He also gave a summary on the <b>Wheelabrator</b> consultation details provided to all within 5 miles of the proposed site (not Upper Clatford). He stated his objection to it due to size and location. Cllrs Heslop and Shah had also attended a consultation meeting earlier in the day. The Chairman thanked Cllr Gibson who then left the meeting.</p>	
11	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>1. <b>To receive and approve the financial statement for 1 October 2019 – 31 October 2019.</b> <ol style="list-style-type: none"> <li>a. The Council had reviewed and agreed the Statement and Budget forecast, noting predicted budget overruns. The Chairman signed to show acceptance.</li> <li>b. Budget Virement. The follow budgetary adjustments were approved</li> </ol> </li> </ol>	

	<ul style="list-style-type: none"> <li>i. Salary line increase by £600 (due to overtime) from Footpaths line.</li> <li>ii. Dog Bins £900 (due to TVBC increase after budget/precept process in Mar 19) from footpaths line.</li> </ul> <p><b>2. Approve payments to be made.</b></p> <table border="1"> <thead> <tr> <th>PV</th> <th>Chq No.</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>62</td> <td>2120</td> <td>C C Eyre (NDP expenses)</td> <td>£75.00</td> </tr> <tr> <td>63</td> <td>2121</td> <td>HCC (Street lighting)</td> <td>£885.10</td> </tr> <tr> <td>64</td> <td>2122</td> <td>AJP Oakworks Ltd</td> <td>£157.93</td> </tr> <tr> <td>65</td> <td>2123</td> <td>R Whitmarsh</td> <td>£298.88</td> </tr> <tr> <td>66</td> <td>2124</td> <td>Andover Printing Company</td> <td>£859.20</td> </tr> <tr> <td>68</td> <td>2125</td> <td>C Emmett (Salary &amp; Expenses)</td> <td>£502.83</td> </tr> <tr> <td>69</td> <td>2126</td> <td>HMRC (PAYE)</td> <td>£123.20</td> </tr> <tr> <td>70</td> <td>2127</td> <td>DJN Planning Ltd (NDP 50% task2+)</td> <td>£2,284.20</td> </tr> <tr> <td>71</td> <td>2128</td> <td>Andover Rubber Stamp Service Ltd</td> <td>£62.10</td> </tr> <tr> <td></td> <td></td> <td><b>Total</b></td> <td><b>£5,248.44</b></td> </tr> </tbody> </table> <p><b>Card Payments/DD</b></p> <table border="1"> <tbody> <tr> <td>PV 56</td> <td>01-Oct</td> <td>Land Registry(LGS titles/maps)</td> <td>£57.00</td> </tr> <tr> <td>PV57</td> <td>02-Oct</td> <td>Land Registry(LGS titles/maps)</td> <td>£15.00</td> </tr> <tr> <td>PV58</td> <td>17-Oct</td> <td>Tesco (NDP stamps)</td> <td>£7.32</td> </tr> <tr> <td>PV59</td> <td>17-Oct</td> <td>Tesco (NDP envelopes)</td> <td>£29.20</td> </tr> <tr> <td>PV60</td> <td>31-Oct</td> <td>McAfee</td> <td>£39.99</td> </tr> <tr> <td>PV61</td> <td>10-Oct</td> <td>Survey Monkey</td> <td>£384.00</td> </tr> <tr> <td>RV1</td> <td>10-Oct</td> <td>Survey Monkey (cancelled)</td> <td>-£384.00</td> </tr> <tr> <td>PV66</td> <td>28-Oct</td> <td>Cartridgesave</td> <td>£88.44</td> </tr> </tbody> </table> <p><b>3. Finance/Budget Meeting Report</b> The Cllrs draft of the Finance Committee meeting on 7 Nov 19 had been sent to all Cllrs with the budget proposals for 2020/21. It was agreed that this will be considered at the December meeting. Cllrs were encouraged to raise any questions or issues with the Committee Chairman or Clerk before that meeting. Points of note are:</p> <ul style="list-style-type: none"> <li>a. GM tender ongoing. Budget fig is in the Cllr draft but will remain in-confidence in public documents.</li> <li>b. Precept to rise in line with CPI</li> <li>c. Use of £7k reserves planned.</li> <li>d. Projects 2020/21. Need to attract 50% grants.</li> </ul> <p><b>4. Bank mandate forms to add new Cllrs to the list of signatories were distributed.</b></p>	PV	Chq No.	Payee	Amount	62	2120	C C Eyre (NDP expenses)	£75.00	63	2121	HCC (Street lighting)	£885.10	64	2122	AJP Oakworks Ltd	£157.93	65	2123	R Whitmarsh	£298.88	66	2124	Andover Printing Company	£859.20	68	2125	C Emmett (Salary & Expenses)	£502.83	69	2126	HMRC (PAYE)	£123.20	70	2127	DJN Planning Ltd (NDP 50% task2+)	£2,284.20	71	2128	Andover Rubber Stamp Service Ltd	£62.10			<b>Total</b>	<b>£5,248.44</b>	PV 56	01-Oct	Land Registry(LGS titles/maps)	£57.00	PV57	02-Oct	Land Registry(LGS titles/maps)	£15.00	PV58	17-Oct	Tesco (NDP stamps)	£7.32	PV59	17-Oct	Tesco (NDP envelopes)	£29.20	PV60	31-Oct	McAfee	£39.99	PV61	10-Oct	Survey Monkey	£384.00	RV1	10-Oct	Survey Monkey (cancelled)	-£384.00	PV66	28-Oct	Cartridgesave	£88.44	<p>Cllk Cllk</p> <p>Cllk Cllrs</p>
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12	<p><b>Playing Fields</b></p> <p><b>1. To report the Monthly Monitoring of Play Park Equipment.</b></p> <ul style="list-style-type: none"> <li>a. <b>BBPF Cllr Wilson had no faults to report. The following were noted:</b> <ul style="list-style-type: none"> <li>i. Benches had been repaired</li> <li>ii. Wet pour. An indicative quote for replacement of 1 surface with Rhino mulch approx. had been received and included as a proposed earmark. in budget for yrs 21/22 and 22/23.</li> <li>iii. Contractor also recommended a winter scrub and anti-fungal treatment. Cllrs were concerned about the chemicals due to the proximity of the brook and asked for more information. They suggested the price was high and self-help might be considered. [Afternote: A incorrectly quoted figure had been discussed. It was the total figure for both repair to the Whirlygig in AVPF and wet pour scrub]</li> </ul> </li> <li>b. <b>AVPF</b> Cllr Williams reported no issue other than that noted below. <ul style="list-style-type: none"> <li>i. Whirlygig – A professional inspect confirms that main bearing has failed and quoted for repair. Cllr Williams proposed this be accepted and work ordered. Seconded by Cllr Wilson. Agreed by all.</li> </ul> </li> </ul> <p><b>2. Annual Playsafety Inspection – Works</b> Now due to start 7 Jan. There was some concern that this might coincide with snowfall and laying earth and grass seed in the goal area at that time needed to be discussed further with the contractor.</p> <p><b>Sports Field</b> Cllr Coole said that thanks had been received from UCYF for the installation of the height barrier as they had not had any disruptions this year. He had met with UCYFC recently to consider necessary and desirable works needed. A list has been produced and given to the Clerk. He was now looking at priority works for this year within the existing budget. A Cllr</p>	<p>Cllk</p> <p>Cllk</p> <p>DC</p>																																																																												

	observed that the only user was the football club and yet they made no contribution to costs. Cllr Coole stated that various jobs, such as improving the road surface at the gate, clearance after Traveller occupations and other tasks had been undertaken by UCYFC.	
13	<p><b>1. Trees and Open Space</b></p> <p>a. Trees Cllr Williams noted that the street light on Sam Whites Hill was obscured by tree branches. This was owned either by Highways or Aster. Problem to be reported.</p> <p><b>2. Open Spaces</b></p> <p>a. The Green – Parker Bullen report they have no expertise on registration of commons/greens and cannot help. The Clerk had been in touch with HCC who assist the Council through the process. It was suggested that that area of Green might already be registered but simply become separated due to traffic on the access track. To be confirmed.</p> <p>b. Legal Matter. Resolution: To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion on a legal matter as prior publicity might be prejudicial to the special nature of the business. Resolved. The meeting was closed, and legal advice was discussed. The meeting was then re-opened to the public and press</p> <p>c. GM Tender – The ITT has been issued for return by 1 Feb 20.</p> <p>d. Brook Way/Foundry Rd Land. Rubbish, including rotting apples has recently been dumped. Cllrs Williams and F-Tapp to visit to examine options.</p>	<p>Cllk</p> <p>Cllk</p> <p>Cllk</p> <p>CW HF-T</p>
14	<p><b>Footpaths and Highways</b></p> <p><b>1. Cllrs to report any footpath issues.</b> CCE had reported on discussions re path 2 with Home Farm. Fence will be repaired by path will not be widened.</p> <p><b>2. Road Safety</b></p> <p>a. Illuminated Speed Signs. Cllr Lockhart stated she would again try and liaise with Charlton PC regarding training for management of illuminated speed signs.</p> <p>b. Parking by Waterloo Terrace. It was noted that the double yellow lines are reasonably effective in improving sight lines from the east, however the parking has now spread beyond the western end of terrace causing similar difficulties.</p> <p>c. Parking on Red Rice Road. Cllr Kennedy raised this issue and Cllr Coole stated HCC would not act unless accident statistics justified it.</p> <p><b>3. Cllrs to report any street lighting issues</b></p> <p>a. Street light 8 on Sam Whites Hill is obscured by trees/vegetation. Clerk to report.</p> <p>b. New light at top of Red Rice Road. Cllr Kennedy considers this a road safety matter which might be achieved this year. (see item 18).</p>	<p>AL</p> <p>Cllk</p>
15	<p><b>External Committees and Events</b></p> <p><b>1. Report on changes to the website</b> The Clerk reported that various new items had been posted under news or events. He also noted that the Office 365 subscription would renew in November.</p> <p><b>2. Cllr Mrs Kennedy to report of upcoming events at the Village Hall.</b> Cllr Kennedy reported that the floor in the main hall was to be sealed shortly and that there was an extensive winter programme of films and events including films, the Burns Night, the Moscow Drugs Company (?) and a Dutch organist.. See Village Hall website <a href="https://www.upperclatfordvillagehall.co.uk/hall/">https://www.upperclatfordvillagehall.co.uk/hall/</a></p> <p><b>3. Cllrs to report on other meetings</b></p> <p>a. <b>Test Valley Assoc of Town and Parish Council meeting 7/11/2019.</b> Cllr Eyre had attended and submitted notes on the Climate Change Emergency under the following headings: TVBC Work Streams, PC activity ideas from Barton Stacey, Community Ideas. Copy to Cllrs.</p> <p>b. <b>Parochial Parish Council Meeting.</b> The Chairman asked Cllr Kennedy what proposals the PPC had for future burial space. She was not sure and the Clerk was asked to provide information on the law on the matter.</p> <p>c. <b>Wheelabrator Consultations.</b> Covered under item 10. Dates of meetings between 12 and 20 Nov 19 have been published on the Parish Website <a href="https://www.upperclatford.com/community/upper-clatford-15048/news/wheelabrator-waste-to-energy-project-consultation-29783">https://www.upperclatford.com/community/upper-clatford-15048/news/wheelabrator-waste-to-energy-project-consultation-29783</a></p> <p>d. <b>Curry Lunch in Goodworth Clatford.</b> Various Cllrs had attended.</p>	<p>Cllk</p> <p>Cllk</p>
16	<p><b>Correspondence and E mail. Clerk to report</b></p> <p>1. 9 Oct, 11 Nov. Parker Bullen. Land Registry Enquiry and Updates 2. Copied to Cllrs.</p> <p>2. 11 Oct. A Rhodes. The Goss Society Upper Clatford porcelain.</p> <p>3. 14 Oct. Land owner email. LGS designation.</p> <p>4. 2 Oct. Came &amp; Company. Intra-group reorganisation.</p>	

	<p>5. 14 Oct. Andover Advertiser. Dibben Bottom Solar Farm variation of term.</p> <p>6. 16 Oct. Parishioner. Annual Bonfire Tue 5 Nov 19 -</p> <p>7. 17Oct. Telecon Parishioner re Poplar Vale appeal. Referred to NS/SK</p> <p>8. 18 Oct. UCYFC. Improvements to Upper Clatford Sports field and Pavilion – suggestions.</p> <p>9. 21 Oct. TVBC. Test Valley Association of Parish and Town Councils - AGENDA - 7 November. Copied to Cllrs</p> <p>10. 22 Oct. HALC. Leader of HCC to attend HALC's AGM - 9th November 2019 - 9am - 1.00pm. To Cllrs 29/10</p> <p>11. 22 Oct. HALC. Oct Newsletter. To Cllrs 31/10</p> <p>12. 23 Oct. Parishioner via website. Any plans for future public meetings on local housing. Replied.</p> <p>13. 25 Oct. Parishioner. Concern about bonfire impact on livestock of fireworks from private properties during annual bonfire. Replied and copied to supervising Cllrs.</p> <p>14. 25 Oct. HPFA. The Hampshire Playing Fields Association AGM - November 2019 Draft resolution to 'dissolve' HPFA due to withdrawal of funding from (by?) HCC. Copied to DC</p> <p>15. 26 Oct. Microsoft. Reminder that Office 365 due renewal on 24 Nov £59.99 on card direct debit.</p> <p>16. 28 Oct. Historic England. Upper Clatford Neighbourhood Development Plan Consultation - List 4. Notice forwarded to <a href="mailto:londonplanningpolicy@HistoricEngland.org.uk">londonplanningpolicy@HistoricEngland.org.uk</a>. List amended (v5). Copied to CCE</p> <p>17. 28 Oct. Rural Services Network. The Rural Bulletin. Copied to Cllrs</p> <p>18. 30 Oct. Highways. #8936 Upper Clatford Neighbourhood Development Plan 2019-2029 - Pre-submission Consultation. Copied to CCE.</p> <p>19. 30 Oct. Highways Area 3. Notification of Road Closures: A303 Andover (Hampshire) Westbound Resurfacing. Closing the A303 westbound carriageway from the A3093 Picket Twenty junction to the A343 Salisbury Road junction, over five nights starting on Monday 11th November 2019. Web site</p> <p>20. 30 Oct. GC Clk. VE Day 2020. Suggest possible joint celebration if proposing such event. Copied to Chair.</p> <p>21. 30 Oct. HCC. Vision for Hampshire 2050 - Parish Council event invite for Cllrs on Thursday 09 January 2020 in Ashburton Hall at The Castle, Winchester from 18:15 - 20:00.</p> <p>22. 30 Oct. Highways. 8936 Upper Clatford Neighbourhood Development Plan 2019-2029 - Pre-submission Consultation response. Copied to CCE</p> <p>23. 31 Oct. Historic England. Upper Clatford Neighbourhood Development Plan 2019-2029 - Pre-submission Consultation acknowledgement</p> <p>24. 31 Oct. HALC. Lantra Award course Jan 20. Copied to AL</p> <p>25. 31 Oct. CPRE. Monthly News. Copied to Cllrs – Item on Wheelabrator Incinerator proposals.</p> <p>26. 4 Nov. Barton Stacey PC. Wheelabrator Harewood. Consultation arrangements. Copied to Cllrs and on website.</p> <p>27. 4 Nov. TVBC. _Street naming and Numbering: Annadale House, Clatford Lodge now known as Annadell House, Clatford Lodge</p> <p>28. 5 Nov. Parishioner. Plaques – (Stephen Hopkins). Leander advertising. Passed to SK</p> <p>29. 5 Nov. HALC. AGM - Saturday 9th November 2019</p> <p>30. 6 Nov. Andover Advertiser. Request for Dates for your 2020 Full Council(s) Meetings, venue(s) and time(s)</p> <p>31. 7 Nov. Powerforpeople.org. Council motion request re national community energy campaign</p> <p>32. 8 Nov. Clatford School PTA. Clatford School PTA Summer Fair 4 July2020. Request to use sports field 3 – 6 July. Copied to DC.</p> <p>33. 8 Nov. Highways. M27 Romsey Road Bridge - Final weekend closure information (10 – 13 Jan 20</p>	
17	<p><b>Annual Bonfire</b> Cllr Coole summarised and mentioned the dumping of rubbish and other unsuitable products. TVBC cleared the mattresses immediate and will deal with fire waste in due course as a paid task. The Chairman thanked all volunteers for their work and supervision of the event. Cllr Coole requested a key to the sports field lock-up for returning the fencing.</p>	
18	<p><b>Community Actions</b> Item was requested at NDP meeting on 17 Oct 19</p> <p>1. There is funding in the budget project line for work this year and the following possible 'quick spend' projects were identified:</p> <p>a. Cllr Kennedy proposed a Stephen Hopkins plaque for the Village Hall to mark the Pilgrim Fathers birth in Upper Clatford at approx £300 incl delivery and VAT. <b>Proposed a spend of £300. Agreed by all.</b></p>	SK Clk

