

UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend the ANNUAL COUNCIL MEETING (ACM) of Upper Clatford Parish Council on Wednesday 14th May 2025
At 7.30pm in the King Edward VII Memorial Hall

Members of the press and public are welcome to attend.

UCPC Council Members

Cllr Peter Heslop, Chair, (PH)
Cllr Richard Bennett (RB)
Cllr Gerry Dawson (GD)
Cllr Charles Eyre (CE)
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL)
Cllr Cynthia Williams (CW)

TVBC & HCC

Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)

AGENDA MAY ACM

	Item	Cllr	Time
1	Chairmans welcome, apologies for absence	PH	5 mins
2	2.1 Councillors to elect Chair and Vice Chair 2.2 To receive and accept Declarations of Interests and requests for dispensation re items on the agenda. All councillors to confirm whether any amendments are needed to their Dofl's 2.2 Councillors to propose committees and members' portfolios: Finance (2), Chalk Pit (3), Planning (3), Trees, Street Lighting, Play/Recreation Areas, Pavillion and Sports Field, Resilience, Grounds Maintenance, Highways, Footpaths, any other portfolios deemed appropriate. Min number of cllrs needed is 1 unless stated otherwise in brackets. 2.3 Programme of Meetings to be confirmed	PH	20 mins
3	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes.</i>	PH	15 mins
4	Borough Councillors Report -	MF/ SH	10 mins
5	County Councillors Report	DD	10 mins
6	6.1 To approve the minutes from the Parish Council Meeting held on 9th April 2025 6.2 – Governance – resolution to confirm acceptance of new Standing Orders, updated Financial Regulations, Updated Expenses Policy, new Training and Development policy and affirmation of existing remaining governance documents.	PH KB	20 mins
7	Clerk's Update (Annex A)	KB	5 mins
9	Planning Applications: APPLICATION NUMBER: 25/00828/FULL PROPOSAL: Erect dwelling SITE: Land At Sam Whites Hill, Valley Rise, Upper Clatford, Andover Response was due 9 May – response provided. APPLICATION NUMBER: 25/01038/TREEN	RH	5 mins

	PROPOSAL: T2 – Yew- Reduce crown by up to 3.5m, crown lift by up to 1.5m LOCATION: Yew Tree House Response due 3 rd June.		
10	Finance 10.1 Approval of the Financial Statement (Annex B) and Budget update (Annex C). 10.2 Approval of payments for May 2025	KB	15 mins
11	Playing Fields (equipment and grounds maintenance): 11.1 Grounds Maintenance update – sports pitch 11.2 To report the Monthly Monitoring of the Play Park Equipment 11.3 Coronation Field (Anna Valley Playing Field) - update on flytipping on field margin 11.4 Bawksbury Bridge Playing Fields 11.5 Pavillion and Sports Field	KB CW PL PL RHk	20 mins
12	Play Park Proposal – financial scope presentation. Decision on whether to proceed with enhancement & councillor to take responsibility for project.	KB PH	10 mins
13	Highways	RH	5 mins
14	Trees	NF	
15	Footpaths	RB	
16	Chalk Pit Update 16.1 Demolition 16.2 New Project	RB	15 mins
17	Subs 17.1 Membership of CPRE – decision on whether to continue membership. 17.2 Renewal of HALC subscription	PH/KB KB	10 mins
18	Resilience	GD	5 mins
19	Councillors to request any items to be included within the agenda for the next Parish Council Meeting to be held on Wednesday 11th June 2025		

Meeting to finish

Karin Bennett, Clerk to the Council

29th April 2025