

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present	Parish Cllrs P Heslop (Chairman) R Bennett MVO (Deputy Chairman), D Coole, C Eyre, H Folkard-Tapp (from item 3), S Kennedy, N Shah, C Williams, TVBC Cllr M Flood and HCC Cllr D Drew. Minutes – C Emmett Clerk & RFO
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[illegible]

	<p>1.3. 22/01012/FULLN Land at Bury Hill. TVBC permission. PC initially objected due insufficient information which was later provided and found to be acceptable.</p> <p>1.4. 22/02256/FULLN, 14 Valley Mead, AV. Single storey rear extension. TVBC Permission.</p> <p>1.5. 22/00319/FULLN, Poplar Vale AV, two new residential dwellings, TVBC PERMISSION. PC objected on numerous grounds, some resolved. However, Local Gap location and housing type not in conformance with the UC NDP and the impact upon neighbours and highways not considered acceptable by UCPC.</p> <p>1.6. 22/01630/FULLN, Virginia Cottage UC, artist's studio, TVBC PERMISSION</p> <p>1.7. 22/02799/FULLN Replace conservatory with extension, erect porch and install bifold doors to side. Ash Grove. The Planning Committee recommended that No Objection submitted on this application. Agreed.</p> <p>2. Rock Recycling, A303 slip road. Questions had been raised about the activity of this firm on or near Orchard Farm. HCC Planning have responded that The County Council are aware of this site and have been in discussion with the owner and his Planning Agent. Several aspects of their activities have ceased, but he is in the process of drawing up a planning application for the recycling of inert materials. The Parish Council will, of course, be consulted on any application once it is submitted.</p> <p>3. SPD Public Consultation - Infrastructure and Developer Contributions. Consultation ending 12 noon Friday 16th December 2022. The Planning Committee members were requested to consider a proposed response from the Council for the Dec 22 meeting. Parishioners may respond independently. The consultation can be found at: https://www.testvalley.gov.uk/planning-and-building/planningpolicy/supplementary-planning-documents/infrastructure-and-developer-contributions-supplementary-planning-document</p> <p>4. Solar Farm near Wherwell. Cllr Eyre stated he had heard something about a Solar Farm being sited near Wherwell. Neither TVBC nor HCC Cllrs were aware of any application for this.</p> <p>5. Bio-digester off Cowdown Lane. This is proposed by Acorn Bioenergy on a site adjacent to the A303 and Solar Farm in Goodworth Clatford. A few Cllrs had attended the pre-planning exhibition on 13 Oct 22 but had no comments at this time.</p>	Cllk
7.	<p>Borough Councillors Report</p> <p>1. Cllr Flood spoke about:</p> <p>1.1. Cost of Living Grant Scheme. TVBC have been working to improve the links on the hub at https://www.testvalley.gov.uk/cost-of-living/cost-of-living-grants. TVBC are providing £50k to organisations in the area which provide help to those in need, e.g. the food bank and any local project with this aim.</p> <p>1.2. Energy Subsidy for Pre-payment Meter Households. Payment fobs are provided by TVBC to those that apply but all should note these are time limited and will expire if not loaded onto the meter.</p> <p>1.3. Sustainable Warmth Scheme. Grants are available to i) households with income of no more than £30,000 (before tax or any other deductions) ii) an equivalised income where cost of living is below £20,000 (i.e. after rent or mortgage costs) iii) a household composition (e.g. number of dependents) which stretches income to a position where they would be in fuel poverty. To check eligibility through online application via https://www.hampshire-applications.co.uk/</p> <p>1.4. TVBC win Best Small Business Friendly Council Award.</p> <p>1.5. TVATPC Teams Meeting on 24 Nov. Cllrs encouraged to attend.</p> <p>2. Cllr Coole spoke on planned events in Andover:</p> <p>2.1. Second Sunday Market 13 Nov 22</p> <p>2.2. Artisans Market 20 Nov 22</p>	

	<p>2.3. Christmas Lights switch-on 25 Nov 22</p> <p>2.4. Winter Wonderland Event Sun 4 Dec 22</p> <p>3. The Local Plan draft. All were advised that there was slippage in the timetable. Cllr Flood also advised that Abbots Ann Parish Council might now be keen to engage during the next round, particularly on the local gap.</p>																						
8.	<p>County Councillors Report Cllr Drew's HCC monthly report is on the website at https://www.upperclatford.com/community/upper-clatford-15048/hcc-updates/. Topics covered are:</p> <ol style="list-style-type: none"> £3 million Romsey Town Centre improvements win prestigious awards. Meals on Wheels. To coincide with national Meals on Wheels Week this autumn, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long-term health condition who may struggle to shop for or prepare food for themselves - https://www.hants.gov.uk/News/281022mealsonwheels Keeping Hampshire moving in all weathers – Highways teams get winter-ready Hampshire groups invited to apply to Leader's Community Grant Scheme to create warm hubs this winter. Those wishing to apply can find more information and guidance on the Leader's Community Grants web page County Council sets out support package for pupils as cost rises force increase in school meal price. Families can check if they are entitled for free school meals on the HC3S website. https://www.hants.gov.uk/News/20221011SchoolWinterSupport <p>The Chairman thanked TVBC and HCC Cllrs for their input. Cllrs Flood and Drew left at this point.</p>																						
9.	<p>Finance</p> <ol style="list-style-type: none"> To receive and approve the Financial Statement 1 October 2022 – 31 October 2022 Proposed by Cllr Bennett, seconded by Cllr Coole. Agreed. Payments made since the last meeting <table> <tr> <td>PV50</td><td>Cartridgesave (Print Ink)</td><td>£103.12</td></tr> <tr> <td>PV51</td><td>SSE (Pav Utility)</td><td>£20.54</td></tr> <tr> <td>PV52</td><td>TVBC (GM)</td><td>£864.50</td></tr> </table> To approve payments to be made <table> <tr> <td>PV53</td><td>H Folkard-Tapp (Travel Expense)</td><td>£30.00</td></tr> <tr> <td>PV54</td><td>Waverly Energy (EPC Modelling)</td><td>£390.90</td></tr> <tr> <td>PV55</td><td>C Emmett (Salary & Exp)</td><td>£492.31</td></tr> <tr> <td>PV56</td><td>HMRC (PAYE)</td><td>£120.60</td></tr> </table> <p>The Clerk also requested up to £175 to purchase a replacement filing cabinet. Agreed.</p> Solar Farm – Community Benefit. Cllr Eyre stated that: <ol style="list-style-type: none"> School Visits had been arranged for both local schools. A village community visit had been discussed. TBC. Chalk Pit Lease Currently being negotiated with ANT by Stratfords Commercial. Commercial detail discussed further in closed session at item 18. Budget Meeting FY 23/24 At the last meeting it was agreed rather than having a Finance Committee meeting an Extraordinary Meeting of the full council would take place to discuss the budget. It was agreed that Wed 30 Nov 22 at 7.30 pm would suit most Cllrs. The Clerk was to book the hall. The Clerk asked for Councillors funding aspirations (bids) by 23 Nov 22 for consideration at that meeting. 	PV50	Cartridgesave (Print Ink)	£103.12	PV51	SSE (Pav Utility)	£20.54	PV52	TVBC (GM)	£864.50	PV53	H Folkard-Tapp (Travel Expense)	£30.00	PV54	Waverly Energy (EPC Modelling)	£390.90	PV55	C Emmett (Salary & Exp)	£492.31	PV56	HMRC (PAYE)	£120.60	Cllk Cllrs
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10.	<p>Playing Fields</p> <ol style="list-style-type: none"> To report the Monthly Monitoring of the Play Park Equipment <ol style="list-style-type: none"> Cllr Williams report all equipment was serviceable in AVPF The Clerk agreed to inspect BBPF in the absence of Cllr Wilson. Coronation Field (Anna Valley Playing Field) Cllr Williams reported speaking to 2 individuals with dogs in the park one of whom used abusive language which is not acceptable. As the park is a childrens' play area, dogs are 	Cllk																					

	<p>forbidden both by signage and byelaw. There was discussion regarding further signage and actions to fine offenders.</p> <p>3. Balksbury Bridge Playing Fields Nothing reported.</p> <p>4. Sports Field</p> <p>4.1. Track Grants – HCC and TVBC Councillor Grants have been approved to assist funding further patch repairs. The Parish Council is most grateful to Cllrs Drew, Flood and Coole. The contractor is to be instructed.</p> <p>4.2. FA Inspection - Cllr Coole reported he had met with the Hampshire FA for an inspection of the pitches with a view to obtaining FA grants. He also reported a request from a parishioner for use of the pitch and stated he had asked UCYFC for their planned dates and time for use.</p> <p>4.3. Future Use – Discussed in closed session at Item 18.</p>	Cik
11.	<p>Trees and Open Space</p> <p>1. TVBC Planting at Bury Hill – Cllrs invited to attend on 14 Nov at 1pm to mark the start of the planting by Test Valley assisted by Andover Trees United. Cllrs Bennett and Heslop would attend.</p> <p>2. Jubilee Tree. Cllr Bennett stated that there would be a planting of a Walnut Tree on 3 Dec 22 at 2pm in the Coronation Field (AVPF) by the Council Chairman and a member of the Jubilee Committee (TBC by Cllr Bennett). The Clerk was to confirm the order of the plaque funded by the Jubilee event. Parishioners are welcome.</p> <p>3. Trees by Brook House. RB confirms they are dead and should be removed. The Clerk was given a cost limit to arrange felling.</p> <p>4. Trees in Churchyard. Cllr Eyre gave an overview of the felling, coppicing and planting plans. This is funded by the parochial parish.</p>	
12.	<p>Footpaths Highways Pillhill Brook & Bins</p> <p>1. Bury Hill Ring Footpath. Cllr Bennett is a local Path Warden and has been liaising with HCS to get work done to stabilise and improve the surface of the path.</p> <p>2. Speed Safety Data. The Clerk had received and would forward the latest data from the SID Manager.</p> <p>3. Pillhill Brook. Cllr Folkard-Tapp reported that her water quality assessments indicate marginal improvements in water quality.</p>	Cik
13.	<p>External Committees and Events</p> <p>1. Report on Changes to the Website There have been numerous News postings, including a call for volunteers at the TVBC Bury Hill site. Better signposting to the NDP held in the 'document centre' will be investigated (there is a limit to title characters).</p> <p>2. Report on upcoming events at the Village Hall It was noted that there were still tickets to the Chris Walker Jazz evening on Sat 12 Nov.</p> <p>3. Councillors to Report on other meetings Cllr Heslop reported on a visit by the Pan Parish Forum to the Fullerton sewage works.</p> <p>4. Future Meetings TVAPTC - 24 November 7.30pm over MS Teams. Cllrs were encouraged to attend.</p>	CCE
14.	<p>Correspondence and E mails</p> <p>1. 16 Oct Earthenergyeducation (LL). Re: Upper Clatford Parish Council Earth Energy Education Schools programmes costs</p> <p>2. 16 Oct Equitex (TC) Re: Upper Clatford Parish Council Cowdown Solar – Schools programmes costs</p> <p>3. 18 Oct. HALC. Flood Risk Management - Landowners leaflet. Published on website</p> <p>4. 18 Oct. Waverly Energy (RP). RE: Old Chalk Pit - Anna Valley EPC advice</p> <p>5. 19 Oct. UC WI. Recycling Talk for the Upper Clatford WI Group - Confirmed Talk 18th January 2023</p> <p>6. 19 Oct. Cllr CE. Rock Recycling report</p> <p>7. 20 Oct. Stratfords Commercial. The Old Chalk Pit. Engagement to negotiate re-let terms.</p> <p>8. 21 Oct. Waverly Energy (RP). RE: Old Chalk Pit - Anna Valley. Confirmation of EPC advice.</p>	

	<p>9. 22 Oct. Parishioner. Fencing at Bury Hill Ring. Activity update from TVBC provided.</p> <p>10. 24 Oct. TVBC (DT) Update on fencing at Buy Hill Ring</p> <p>11. 25 Oct. Stratford Commercial. Acknowledgement of Old Chalk Pit insurance cover document.</p> <p>12. 21 Oct. TVBC. Energy Efficiency Grants for Local Residents. Notice on website News page.</p> <p>13. 27 Oct. Welmed. Product Recall – iPad SP1 (Defib). Passed to Eqpt Mngr.</p> <p>14. 28 Oct. NALC (via HALC). FW: DLUHC Committee Funding Inquiry - Request To Circulate NALC Briefing To All Member Councils In Your Areas. Copied to Fin Ctee</p> <p>15. 28 Oct. TVBC. Bury Hill road side hedge cutting – delayed until 2nd week in Nov 22</p> <p>16. 1 Nov 22. Andover Trees United. Tree Planting at Bury Hill. On website</p> <p>17. 3 Nov. TVBC. TVAPTC Agenda - 24 November</p> <p>18. 4 Nov. TVBC (BJ). Bury Hill Timeline & invitation to planting on 14 Nov 22.</p> <p>19. 7 Nov. Stratfords Commercial. FW: The Old Chalk Pit, Anna Valley</p> <p>20. 7 Nov. TVBC. FW: SPD Public Consultation - Infrastructure and Developer Contributions. Consultation ending 12noon Friday 16th December 2022.</p> <p>https://www.testvalley.gov.uk/planning-and-building/planningpolicy/supplementary-planning-documents/infrastructure-and-developer-contributions-supplementary-planning-document</p>	
15.	<p>Projects & Parish Plan</p> <p>1. Gates and Pathway through Sports Field. Cllr Bennett advised all that he would be making a formal proposal to facilitate access across the sports field by installing pedestrian gates at either end and advised of indicative costs. There was discussion regarding dogs, to be kept on leads, and football users. It was suggested that grant funds might help offset costs.</p> <p>2. Cowdown Projects. Cllr Eyre suggested that teams be formed to work-up proposals and identify funding needs and sought Cllr to lead teams of volunteers for:</p> <p>2.1. Allotments – Cllr Heslop</p> <p>2.2. Pavilion – Cllr Eyre</p> <p>2.3. Play Equipment – Cllr Bennett</p> <p>Possible use of S 106 and CiL to be investigated.</p>	Cllk
16.	<p>Annual Bonfire The Chairman thanked Cllr Coole for his lead, and managing to get the fire lit in such dank conditions, and the volunteer supervisors and first aider. He asked that a token of appreciation be given. Cllr Coole reported that no accelerants were used.</p>	Cllk
17.	<p>Allotments</p> <p>1. The Chairman stated that following a petition received from parishioners asking for allotments demonstrates a greater demand than when considered in June. In line with Standing Orders that will be reviewed at the Jan 23 meeting.</p> <p>2. Management Association. He hoped that petitioners were actively considering forming an Allotments Association to help set-up and manage such a facility.</p> <p>3. Land. The Chair asked Cllrs if they had had any feedback on availability of land. None was reported so he asked that they did ask contacts</p>	Cllrs
18.	<p>Confidential Items</p> <p>To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion re commercial contractual and employment discussions where publicity maybe prejudicial to the special nature of the business. Proposed by The Chairman, Seconded by Cllr Shah. Approved</p> <p>There were no members public in attendance. A summary of matters covered is:</p> <p>1. Clerk and RFO. Interviews had taken place on Tue 2 Nov 22 and Eveline Attwood had been selected and has accepted. She will be employed for 6 months at the same rate as the current Clerk but based on a 10 hour week. She was the most qualified, experienced and knowledgeable of the candidates. Her first meeting will be on 11 Jan 23</p> <p>2. Chalk Pit. The Clerk gave a summary of the terms sought through Stafford Commercial and stated that a counter offer by ANT had not been accepted by</p>	

	<p>the negotiator who had gone back to them. He was aware of the Council's position. He was also seeking to confirm from ANT that work to remove the old oil tank had taken place.</p> <p>3. Sports Field. Discussion about the SLA Ts&Cs for use by UCYFC took place. Cllr Bennett suggested a clearer insight on costs and some bench marking alternative arrangements by other Parish Councils would help Cllrs. Clerk to provide.</p>	Cik
19.	<p>Councillors to request any items to be included within the agenda for the Parish Council Meeting to be held on 14 December 2022</p> <p>1. A Coronation Event</p>	

The Meeting Closed at 10.20pm