

Signed

Eveline Attwood – Parish Clerk Date of Issue 7th December 2023

You are duly summoned to attend the Annual Meeting of **UPPER CLATFORD PARISH COUNCIL** on Wednesday 13th December 2023 At 7.30pm in the King Edward V11 Memorial Hall
AGENDA

1	Apologies for absence
2	To receive and accept declarations of interest <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. (Localism Act 2011)</i>
3	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
4	Borough Councillors Report
5	County Councillors Report
6	To approve the minutes from the Parish Council Meeting held on 8th November 2023
7	To receive the Clerk's progress report since the last meeting held on 8th November 2023
8	Co-option of Parish Councillor
9	Planning - Review of Decisions, applications and responses
10	Finance - 10.1 To receive and approve the Financial Statement 1st November – 30th November 2023 including budget review. 10.2 Approval payments for November & December 2023 to date 10.3 Approval of Budget - Cllr Eyre 10.4 Approval of Precept – Cllr Eyre
11	Playing Fields: To report the Monthly Monitoring of the Play Park Equipment 11.1 Coronation Field (Anna Valley Playing Field) 11.2 Balksbury Bridge Playing Fields
13	Chalk Pit rental 13.1 End of tenancy - next steps 13.2 Approval to purchase insurance
14	Trees and Open Space 14.1 Discussion of potential work & update
15	Footpaths & Highways 15.1 Discuss Taskers Plinth maintenance 15.2 Highways update
16	Pavilion & Sports Field 16.1 Update by Cllr Hawkins 16.2 Update on Service Agreement (TBC)
17	External Committees and Events Report on upcoming events & other meetings
18	Correspondence and E mails (circulated)
19	Current Parish Projects (discussion & updates)
20	Councillors to request any items to be included within the agenda for the Parish Council Meeting to be held on Wednesday 10th January 2023