

**UPPER CLATFORD PARISH COUNCIL
MINUTES FROM THE MEETING HELD ON WEDNESDAY 8th APRIL 2015
7.30PM AT KING EDWARD VII MEMORIAL HALL, UPPER CLATFORD**

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| | (Installation of an all weather pitch within fencing, landscaping and revised car parking layout): No Objection b. 15/00589/FULLN – 41 Taskers Drive, Anna Valley (Single storey rear conservatory): No Objection | Note |
| 7 | Borough Councillor and County Councillor Reports Borough Councillor Mrs Flood reported a consultation period of the revised local plan modifications will be carried out during the period 24 th April to 5 th June. TVBC are applying to install brown information signs on the A303. Residents are being asked to vote on this by 10 th April 2015. Cllr Butler enquired why some Councils collect food waste. Cllr Mrs Flood will enquire why TVBC does not do this. Cllr Preedy arrived at the meeting at 7.41pm | |
| 8 | Street Lighting PFI – Variable Lighting Strategy Cllrs to propose a variation to the dimming standard of the Parish street lights. Cllr Mrs Kennedy proposed a variation to dim the standard of the Parish street lights from midnight – 5.00am. Cllr Preedy seconded, all agreed. | Clerk |
| 9 | Cllr Preedy proposed, in view of the confidential nature of the business about to be discussed being in the public interest, that the public and press be temporarily excluded and be instructed to withdraw, using the authority of the Public Bodies (Admission to Meetings) Act 1960. Cllr Butler seconded, Mrs Williams and Braybrook agreed, Cllr Newell abstained. Councillors discussed legal advice obtained. | |
| 10 | Finance a. To receive and approve the financial statement for the period 1st – 31st March 2015. The financial statement for the period 1 st – 31 st March 2015 was considered by members and agreed to be a correct record. Cllr Butler proposed the financial statement for the period 1 st – 31 st March 2015 be approved as it was a correct record, Cllr Preedy seconded, all agreed. The Chairman signed and dated to confirm acceptance and accuracy. b. Payments were raised and approved as follows: Chq No. 1724 £20.14 SSE – Pavilion Utility Chq No. 1725 £312.19 TVBC – Dog Bin Emptying Chq No. 1726 £1,410.92 TVBC – Grounds Maintenance Chq No. 1727 £1,201.79 TVBC – Cricket Pitch Mowing Chq No. 1728 £150.00 R Wheeler – Strim back AVPF Chq No. 1729 £210.00 Web Works2 – Website Hosting Fee Chq No. 1730 £36.58 A Taylor – Office Expenses Chq No. 1731 £745.00 Parker Bullen – Legal Fees Chq No. 1732 £165.00 Arboriculture Specialist -Tree Works The following payments have been made by standing order 8/4/15 £419.90 A Taylor – Clerk Salary Cllr Preedy proposed signing confirmation of instruction of a Solicitor to register the Sports Field. Cllr Braybrook seconded, all | |

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| | agreed. Clerk signed the Form of Engagement forming a part of the instruction. | |
| 11 | <p>Playing Fields</p> <p>a. To report weekly monitoring of Play Park Equipment: Cllr Mrs Williams reported that the No Dogs signs have been removed. Dog fouling has been found on the Anna Valley Playing Field. Clerk to obtain a quotation for a new sign to be post mounted. Clerk to also enquire whether the sign makers can provide permanent fixings for the play area sign at AVPF. Cllr Mrs Williams reported the picnic bench on the Balksbury Bridge Paying Field requiring cleaning and treating with preserving treatment.</p> <p>b. Cllrs to propose the annual ROSPA Inspection be carried out: Cllr Butler proposed the arrangement of the annual ROSPA Inspection for the play parks. Cllr Braybrook seconded, all agreed.</p> <p>c. Cllrs to review the equipment at the Play Parks: Deferred to the next meeting.</p> | |
| 12 | <p>Trees and Open Spaces</p> <p>a. Cllr Mrs Williams to report any trees requiring attention: Cllr Mrs Williams reported a fallen tree on footpath 4 around Bury Ring. Clerk will notify HCC. 15/00506/TREEN – Virginia Cottage, Upper Clatford (Leyland Cypress Tree – Fell due to excessive shading and low amenity value): No Objection</p> <p>b. Cllrs to propose any projects to be specified within the TVBC Public Open Spaces Projects: Cllr Butler proposed submitting the following suggestions.</p> <ol style="list-style-type: none"> 1. Drainage at the Pavilion and Sports Field 2. Improvement of Play Equipment 3. Improvements to the Bury Ring Footpath 4. Maintenance of the footpaths and highways 5. Improvements to the riverbank at Balksbury Bridge Playing Field <p>Cllr Mrs Kennedy seconded, all agreed.</p> | |
| 13 | <p>Footpaths and Highways</p> <p>a. Cllrs to report Footpath issue: Nothing to report.</p> <p>b. Cllr Newell to report Street Lighting issues: Nothing to report.</p> <p>c. Cllrs to record potholes within the Parish for reporting to HCC for repair: A pot hole has been identified outside Little Raindrop Cottage. A number of potholes have been identified along Balksbury Hill. It was reported that the road at the entrance to Manor Rise has deteriorated. Clerk will notify HCC.</p> | Clerk |
| 14 | <p>Cllrs Mrs Kennedy to propose writing to the Post Office to query the post collection times</p> <p>Cllr Mrs Kennedy reported that the postal collection is now 9.00am on the post boxes. Cllr Mrs Kennedy proposed writing to the Post Office requesting the collection times are reconsidered. Cllr Newell seconded, all agreed.</p> | Clerk |

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| 15 | <p>External Committees and Events</p> <p>a. Cllr Butler to report the new additions or alterations made to the website: Cllr Butler reported general information has been updated.</p> <p>b. Cllr Braybrook to report on the Emergency Contingency Plan: Nothing to report.</p> <p>c. Cllr Mrs Kennedy to report upcoming events at the Village Hall: Cllr Mrs Kennedy reported the Imitation Game will be shown as the last film night for this season. The Hall Committee are currently without a Chairman.</p> <p>d. Clerk to report correspondence received:</p> <ul style="list-style-type: none"> - Consultation Proposed revision of Local Information Requirements for the Validation of Planning and Related Applications. | |
| 15 | <p>Councillors to report any items to be included within the Agenda for the Annual General Meeting to held on Wednesday 13th May 2015</p> <p>Annual Accounts for the period 1st April 2014 – 31st March 2015</p> | Note |

The meeting was closed at 9.07pm