

You are duly summoned to attend the Annual Meeting of **UPPER CLATFORD PARISH COUNCIL** on Wednesday 13<sup>th</sup> September 2023 At 7.30pm in the King Edward V11 Memorial Hall

### AGENDA

Prior to the meeting Steve Hardstaff UCYFC will present a progress update to the council (10 mins).

1	<b>Apologies for absence</b>
2	<b>To receive and accept declarations of interest</b> <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. (Localism Act 2011)</i>
3	<b>Public Participation</b> <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
4	<b>Borough Councillors Report</b>
5	<b>County Councillors Report</b>
6	<b>To approve the minutes from the Parish Council Meeting held on 12<sup>th</sup> July 2023</b>
7	<b>To receive the Clerk's progress report since the last meeting held on 12<sup>th</sup> July 2023</b>
8	<b>Planning - Review of Decisions, applications and responses</b> <ul style="list-style-type: none"> <li>• 23/02025FULLN/2302171LBW Twyneham House</li> <li>• TV265 Orchard Hill</li> </ul>
9	<b>Finance - 1. To receive and approve the Financial Statement 1st July – 31<sup>st</sup> August 2023 including budget review.</b> <b>9.1 Approval payments for July &amp; August 2023</b> <b>9.2 Approval of payments to date</b> <b>9.3 Quarterly Statement check</b> <b>9.4 External Auditors Report Including conclusion of Audit</b> <b>9.5 Approval of Website Fees</b> <b>9.6 Approval to pay Insurance &amp; Statement to be signed</b> <b>9.7 Approval renew McAfee subs (Due Oct)</b> <b>9.8 Approval renew Microsoft Office 365 (Due Oct )</b> <b>9.9 Approval to invest reserves in short term fix deposit account</b>
10	<b>Playing Fields: To report the Monthly Monitoring of the Play Park Equipment</b> <b>10.1 Coronation Field (Anna Valley Playing Field)</b> <b>10.2 Balksbury Bridge Playing Fields</b>
11	<b>Policies for approval</b> <b>11.1 Approval of Planning Committee Terms and Conditions</b> <b>11.2 Approval of Tree Policy</b> <b>11.3 Approval to provide Cllrs e mail addresses administered by Clerk</b>
12	<b>Trees and Open Space</b> <b>11.1 Approval of tree work's for quotations circulated Brookway &amp; Bury Hill</b> <b>11.2 Discussion of Tree Survey work</b>
13	<b>Footpaths &amp; Highways</b> <b>Cllr Hydes - HCC plan Watery Lane</b>
14	<b>Pavilion &amp; Sports Field</b> <b>Approval for the Service agreement to be renewed until 2025 with UCYFC</b>
15	<b>External Committees and Events</b> <b>Report on upcoming events &amp; other meetings</b> <b>Training Event Tues Oct 3 6.15pm GC Village club</b>
16	<b>Correspondence and E mails (circulated)</b>
17	<b>Chalk Pit rental update</b>
18	<b>Parish Projects</b>
19	<b>Bonfire-First Aider/fencing/emergency services/insurance</b>
20	<b>Chairman's Remarks</b>
21	<b>Co-option to Council</b>
22	<b>Councillors to request any items to be included within the agenda for the Parish Council Meeting to be held on Wednesday 11<sup>th</sup> October 2023</b>