

Dear Councillor

You are summoned to attend the following meeting of Upper Clatford Parish Council.

Eveline Attwood 1st May 2024

Annual Council Meeting of **UPPER CLATFORD PARISH COUNCIL** on
Wednesday 8th May 2024

At 7.30pm in the King Edward V11 Memorial Hall

AGENDA

Prior to the meeting Steve Hardstaff from Upper Clatford Youth Football Club will attend the meeting for discussions.

1	Election of Officers (Separate agenda)
2	Apologies for absence
3	To receive and accept declarations of interest <i>Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. (Localism Act 2011)</i>
4	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
5	Borough Councillors Report
6	County Councillors Report
7	To approve the minutes from the Parish Council Meeting held on 10th April 24
8	To receive the Clerk's progress report since the last meeting held on 10th April
9	Planning - Review of Decisions, applications and responses. <ul style="list-style-type: none">• 24/00970/TPON Curry Cottages Tree work• 24/00959/Treen Crook & Shears Tree Work• 24/00998/CPLN 44 Above Town Single Storey Extension
10	Finance -10.1 Approval of the Financial Statement 1st April – 30th April 2024 10.2 Approval payments for April 2024 & May 2024 to date 10.3 Completion of Internal Audit (comments of audit to be noted) 10.4 Declaration of conflict of interest with BDO (External auditor) & signing of declaration 10.5 Approval of Section 1 AGAR & sign declaration 10.6 Approval Section 2 AGAR & sign declaration 10.7 Advertisement of Notice of Public Rights of unaudited accounts 10.8 Approval to invest further funds into fix term deposit
11	11.1 To confirm approval (annually) of Financial Regulations, Standing Orders, Risk management policies & Chalk Pit Risk assessment.
12	Playing Fields: To report the Monthly Monitoring of the Play Park Equipment 12.1 Coronation Field (Anna Valley Playing Field) 12.2 Balksbury Bridge Playing Fields 12.3 Dog Fouling in Play Parks
13	Trees and Open Space 13.1 Update by Cllr Bennett
14	Footpaths & Highways 14.1 Highways update 14.2 Trees in unregistered land causing flooding Watery lane
15	Pavilion & Sports Field - Update Cllr Hawkins
16	Environment <ul style="list-style-type: none">• Update of the Pillhill Brook Association
17	External Committees and Events Report on upcoming events & other meetings
18	Correspondence and E mails (circulated)
19	Chalk Pit <i>To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion matters where publicity might be prejudicial to the special nature of the business.</i> 19.1 Next steps: <ul style="list-style-type: none">• Confirmation of compliance with Insurance company• Dates for storing goods in Chalk Pit/ rates
20	Councillors to request any items to be included within the agenda for the next Parish Council Meeting to be held on Wednesday 12th June 2024

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