

UPPER CLATFORD PARISH COUNCIL

Members are summoned to attend a meeting of Upper Clatford Parish Council on
Wednesday 12th March 2025
At 7.30pm in the King Edward VII Memorial Hall

Members of the press and public are welcome to attend.

UCPC Council Members

Cllr Peter Heslop, Chair, (PH)
Cllr Richard Bennett (RB)
Cllr Gerry Dawson (GD)
Cllr Liz Dawson (LD)
Cllr Charles Eyre (CE)
Cllr Nigel Freemantle (NF)
Cllr Robert Hawkins (RHk)
Cllr Richard Hydes (RH)
Cllr Patrick Littlehales (PL)
Cllr Cynthia Williams (CW)

TVBC & HCC

Cllr Maureen Flood TVBC (MF)
Cllr Susanne Hasselmann TVBC (SH)
Cllr David Drew HCC (DD)

AGENDA

	Item	Cllr	Time
1	Chairmans welcome with any apologies for absence	PH	2 mins
2	Declarations of interests and requests for dispensation re items on the agenda	PH	2 mins
3	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes.</i>	PH	15 min (max)
4	Borough Councillors Report	MF, SH	10 mins
5	County Councillors Report	DD	10 mins
6	To approve the minutes from the Parish Council Meeting held on 12th Feb 2025	PH	2 mins
7	Clerk's Update – Annex A	KB	10 mins
8	Finance 8.1 Approval of the Financial Statement for February – Annex B 8.2 Update on financial position as at date of meeting 8.3 Update progress re funding from solar farm operator, other funding sources identified re Chalk Pit Project 8.4 Councillors to agree the adoption of new financial regulations – Annex C 8.5 – Update on decision to purchase accounting software – action from Feb minutes 8.6 – Approval of new Asset Register – Annex D 8.7 – Approval to continue subscription to Parish Online Mapping - £120.00 inc VAT – due 31 March 2025	KB KB CE KB KB KB	15 mins
9	Planning Applications- APPLICATION NO: 25/00311/TREEN, T1 - Sycamore - Removal of sucker to stump. Response due 4/03		NF

10	Playing Fields 10.1 – to provide an update of any observations needing addressing in respect of the playpark, playing fields and equipment – Balksbury and Anna Valley. 10.2 – to provide an update on the football playing field and pavillion– any observations. 10.3 – Action from Feb minutes – provide an update on progress towards remediation of Balksbury playing fields – if any 10.4 – Action from Feb minutes re checking that repairs to Pavillion toilets are safe and nothing further needed. 10.5 – Action from Feb minutes for Clerk to look into electricity charges – update 10.6 Action regarding storage of UCPC documents - options	CW RHk RH RHk KB KB	15 mins
11	Grounds Maintenance 11.1 Update on progress towards seeking quotes including an update on what the final requirement is.	GD	5 mins
12	Footpaths & Highways 12.1 – update on progress regarding request for work on footpath running past Chalk Pit and entrance to Bury Hill Meadows. 12.2 Update on highways – progress regarding remediation of broken signage Red Rice Road . 12.3 – Action from Feb minutes: writing to TVBC regarding placement of brown Bury Hill Meadows signage – update on progress 12.4 – Action from Feb minutes – confirm that remediation of salt bin on Watery Lane has been requested	RB RH RH	10 mins
13	Chalk Pit: Demolition – 13.1 – Update on demolition progress and timetable for activity 13.2 - Update on electricity supply move – if available 13.3 – Electricity bill New Development 13.4 – Decision to agree the preferred building design – see Annex F	GD RB KB RB	30 mins
14	Annual General Meeting Proposal 14.1 – Councillors to agree holding of the AGM in April – Annex E – suggested format	KB	2 mins
15	Defibrillator 15.1 - Update on progress towards producing a checklist of checks and maintenance requirements.	PL	2 mins
16	External Meetings 16.1 – TVAPTC – brief on what was discussed 16.2 – Resilience Forum – note email update sent 10/03. Agreement that Cllrs E and G Dawson will take on responsibility for resilience planning	RB GD/ED	10mins
17			
18	Councillors to request any items to be included within the agenda for the next Parish Council Meeting to be held on Wednesday 9th April 2025	PH	

Signed electronically

Karin Bennett, Clerk to the Council

07 March 2025

Annex A

Clerks Update

Annex B

Financial Statement as at end of February

Annex C

New Financial Regulations

Annex D

Annual General Meeting Proposed Agenda and calling notice

Annex E

Draft Asset Register – Excel doc

Annex F

Design proposals for Chalk Pit development