

MINUTES FROM THE EXTRAORDINARY MEETING HELD ON
THURSDAY 17TH OCTOBER 2019
6.30PM IN THE KING EDWARD VII MEMORIAL HALL COMMITTEE ROOM
MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), C Eyre, S Kennedy, A Lockhart, C Williams, A Wilson, Minutes – C Emmett, Parish Clerk	
1	Apologies for Absence , Cllr N Shah, D Coole	
2	To receive and accept declarations of interest Nil.	
3	Public Participation Nil	
4	<p>NDP Resolution: To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion and finalisation of the proposed Neighbourhood Development Plan for public consultation as prior publicity might be prejudicial to the special nature of the business. Agreed by all. Resolved</p> <p>Cllr Eyre, Chairman of the NDP SG, stated that his objective was to show to the Council how their comments on the proposed Consultation NDP draft had been managed, outline the proposed method of pre-submission consultation and publicity (Regulation 14 of the Neighbourhood Planning (General Regulations) and then seek approval for such action.</p> <ol style="list-style-type: none"> 1. Comments to the draft proposed NDP document. Cllr Eyre had catalogued on a spreadsheet all comments raised by Cllrs and the actions taken or proposed as a result. Proposals were discussed further and actions agreed. A letter/email from one of the landowners of property within a LGS was raised. It was agreed that no changes should be made now but would be taken into account if raised during the Regulation 14 consultation period. <p>The meeting was re-opened to public and press.</p> <ol style="list-style-type: none"> 2. Method of pre-submission consultation and publicity. As agreed at previous meeting the proposed consultation period was to run from 28 Oct 19 until 10 Dec 19 during which the proposed NDP would be brought to the attention of the parishioners and businesses within the area, plus any of the mandated bodies referred to in paragraph 1 of the schedule to the regulation whose interests the Council may consider to be affected by the proposals. A copy of the consultation proposal would also be sent to the local authority. This would be publicised in several ways: <ol style="list-style-type: none"> a. Pre- Consultation Notice. To be displayed on the Parish website by 28 Oct 19 b. Flyer. Information about the consultation to be distributed to all households within the parish over the weekend 26/27 Oct 19. Numerous volunteers have agreed to assist. c. Poster. To be displayed on parish notice boards and various places around the village by 28 Oct 19. d. Letter to all statutory consultees by email (or post if email address not available) by 28 Oct 19. e. NDP and Evidence Documents and comments forms. On the parish website, and as detailed in the documents above. A limited number of hard copies will be available for loan from Cllr Eyre and Cllr Shah. Comments are strongly encouraged. Forms will be available on the website and can be submitted in writing <ol style="list-style-type: none"> i. by email to: upperclatford.ndp@gmail.com ii. by post: to the Clerk to Upper Clatford Parish Council, 19 White Oak Way, Anna Valley, Andover SP11 7QN. iii. in person: at the Launch Event at Upper Clatford Village Hall, Monday 4 November 2019 between 7.00 – 9.00 p.m. iv. by hand: to the response boxes at the Greenfields Farm Shop, the Crook and Shears public house or All Saints Church <p>Resolution. Cllr Wilson, seconded by Cllr Lockhart, proposed accepting the proposed NDP document as amended following this meeting for public consultation in line with Regulation 14 as detailed from 28 Oct 19 to 10 Dec 19. Agreed by all. Resolved.</p>	<p>CCE</p> <p>CCE Vols</p> <p>Clk</p> <p>Clk</p>
5	Councillors to request any items to be included within the agenda for the Meeting to be	

	held Wednesday 13th November 2019 <ol style="list-style-type: none">1. Community Actions.2. In Dec 19 Meeting: NDP - Approval for Regulation 16 action	
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Meeting Closed at 7:32 pm